



Toll Bar Cottage, 476 Garstang Road, Broughton, PR35JB

**Role Descriptor:** Café Assistant

The post holder will be responsible for working alongside the employed staff and volunteers in the café & kitchen.

The job is part-time three days a week.

**Reporting to:** Community meeting rooms and café Manager

**Based at:** Toll Barr Cottage Community Meeting rooms and café, 476 Garstang Road, Broughton PR35JB

**Key Responsibilities**

- Cooking in the kitchen
- Table service in the café
- Team working
- Working with volunteers
- Covering for other staff holidays
- Acting in a manner to promote the Parish Councils Values

The above list is not exhaustive and the post holder may be required to take on other duties and responsibilities for the effective and efficient performance of this role

**Expected Qualifications**

Basic food Hygiene

Emergency First Aid

Training will be given where necessary.

**Experience**

Café experience to include cooking & food preparation

Working with volunteers

Knowledge of allergies and food constituents

Use of electronic till

Customer service

**Remuneration**

This role is paid at scale point 2 of the LGMB at £11.62 an hour for over 21's and at the appropriate age dependent National Minimum Wage under 21's.

The café hours currently are 10-2 Monday to Saturday with staff in from 8-3. The hours and days will change in the next few months to make the business viable. All staff work weekends on a rota.

To apply please send a CV to [Chair@broughtonparishcouncil.org.uk](mailto:Chair@broughtonparishcouncil.org.uk)

[www.broughtonparishcouncil.org.uk](http://www.broughtonparishcouncil.org.uk)

tollbarcottage@broughtonparishcouncil.org.uk



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