**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 13th September 2016 at 7.30pm

**Present**: Cllrs. Mrs. P. Hastings, Mrs. K. Galloway, Mrs. B. Adams, Mr. N. Parkinson and Mrs. L.J. Oldcorn.

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**.

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

Website issues were raised and concern expressed on the number of access only planning applications that seem to be submitted by developers at the moment. Cllr Hastings went on to explain that hopefully when the Neighbourhood Plan is completed, this should cease.

**1. Apologies for absence.**

 Apologies were received and accepted from Cllr. D. Callaghan.

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

Cllr. Parkinson declared a **personal** interest in the planning application on Sandygate Lane, as a resident of Moorcroft and having attending as a representative of the Parish Council to a concerned residents group meeting.

**3. Confirm the minutes of the Annual Parish Council meeting held on 19th July 2016- (already circulated)**

The minutes of the Parish Council meeting held on 19th July 2016 were confirmed and signed as a true record.

**4. Planning applications received – To consider the following applications:**

 It was **resolved to object** to the following applications:

 **06/2016/0650** – Internal and external alterations comprising of removal of staircase and internal walls, reduction in height of timber panelled walls, refurbishment and replacement of windows, alterations to garage, demolition of greenhouse and demolition and replacement of garden room and car port – **The Stone House, 72 Whittingham Lane, Broughton.**

 **06/2016/0651** – Listed Building Consent Internal and external alterations comprising of removal of staircase and internal walls, reduction in height of timber panelled walls, refurbishment and replacement of windows, alterations to garage, demolition of greenhouse and demolition and replacement of garden room and car port – **The Stone House, 72 Whittingham Lane, Broughton.**

 **06/2016/0736** – Outline planning application for up to 97no. dwellings (access applied for only) – **Land off Sandy Gate Lane, Broughton**.

 **The Clerk to write to the Headteacher of the High School asking for support in our objection**.

 It was **resolved not to object** to the following application:

 **06/2016/0667** – Outline planning application for 2 storey commercial building and alterations to existing dwelling (access applied for only) – **Broughton Petrol Filling station, 506-508 Garstang Rd, Broughton.**

**5. To consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

**Residents meeting – Sandygate Lane**

Cllr. Parkinson reported he had attended a meeting of 40+ residents regarding the Sandygate Lane application. All had put forward arguments against the application and are aware that it is in an area of separation and doesn’t form part of the strategic plan and it is over and above the hosing stock that is required – PCC are to republish their report.

Traffic concerns, site access, concerns over re-routing the Guild Wheel through the proposed estate. Drainage on the field could be a problem as it is subject to flooding. The plan does not take into account the areas of separation into account with new and current houses.

**LALC Finance & general purpose committee**

Cllr Hastings expressed concern as the above group receive funding for training and several PC’s have expressed concern that training is very hard to get and courses are full.

**6. Items for consideration**

1. **Financial return y/e 31st March 2016**

It was **resolved** to approve and accept the financial return and auditors’ certificate for y/e 31st March 2016. No additional matters were brought to their attention.

1. **Playground**

Cllr. Hastings reported that we have been awarded a grant from Enviro - but the amount has now changed from 75% to 50% of the project.

The total proposed works is £15,589 + VAT (£3,117.80).

The grant awarded is £7925 plus we agreed a £4000 contribution from our budget. The Harris Trust have been approached and they have agreed in principle to award us £3000. This brings our contribution to £4925 plus the VAT contribution of £3117.

Wickstead – the contractor- have agreed to keep within their budget and we are awaiting a start date.

Cllrs **resolved** to approve this project, but agreed that if we find we cannot cover any additional costs then an early VAT claim will be submitted.

1. **Grasscutting in the village**

The Clerk confirmed that a purchase order has now been submitted to LCC for the grasscutting money.

A complaint had been received and passed on to LCC regarding Northway – no grass cutting had been done in this area – they sent a contractor to cut the grass.

They have since contacted the clerk and confirmed that they are paying us to cut this area. The Clerk has since contacted Barton Grange to confirm which verges are cut and has now confirmed with them that Northway and West Crescent must be put on the schedule with immediate effect.

1. **PCC – Boundary review of parishes**

Cllrs considered and noted the implications of review of parish boundaries by PCC.

1. **Areas of responsibilities**

Cllrs considered and reviewed areas of responsibilities for Cllrs and this is produced as an appendix at the end of these minutes.

1. **Ribble Valley Borough Council – Development plan**

It was **resolved** that Cllrs would review and report back if necessary on the proposed development plan. It is available to view on the planning policy pages of the Ribble Valley website.

1. **Proposed developments in the village**

Cllrs. discussed the PC’s approach to developments that do not comply with the Preston Local Plan and resolved to produce a statement on our position to go on the website.

1. **Car Sales – Gates of Bengal**

Cllrs. considered the complaints regarding the cars for sale that are on the Gates of Bengal car park. It is noted that an enforcement officer has visited the site, but the Gates of Bengal has now closed down.

vix) **Lancashire Best Kept Village competition**

 Cllrs reviewed the competition results. Broughton did not win any category this year. It was **resolved** not to enter in 2017 as there will be on going disruption in the village with the bypass and the proposed works on the A6.

**7. Action items for review**

 **Neighbourhood Plan**

Cllr Hastings proposed to reorganise the NP budget to take in the consultants proposed hours and the artist’s drawings. An extension has been requested until the end of November.

Due to the Sandygate Lane application it is now necessary to speed up the process and it was proposed to schedule dates for the public consultation on Wednesday 26th October 4pm-8pm at the Marriott Hotel. People will be asked to endorse and change the plan if necessary.

**Bypass updates & post bypass Village improvements** – planning permission for the improvements has been submitted.

 **Cuadrilla – Roseacre Wood site** – response is due from the appeal.

**8. To consider and approve the Management accounts and bank reconciliation for m/e 31st August 2016.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st August 2016**.**

**9. To approve the following payments/receipts**:

Restricted funds:

 P. Hastings – refreshments for coffee stop £57.16

Precept budget:

C. Worswick – July 2016 salary £329.26

HMRC – Income tax July 2016 £82.31

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HMRC – Income tax August 2016 £82.31

JPP Media – Summer newsletter delivery £30.00

BDO LLP – External audit fee 2016 £120.00

S. Gorton – Website maint. £101.25

Integrate – village tidying £151.52

CPRE membership £36.00

Treeco – renovation of Pinfold site £425.00

C. Worswick – postage and internet & Amazon vouchers

(2x£20) £69.93

P.C.C. – printing £21.00

P. Hastings – Card and toner £26.58

**The date of the next meeting is 25th October 2016**

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**Chair**