**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton & District Club, Broughton.

15th September 2015 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, Mrs. J. Pye and Mrs. L.J. Oldcorn.

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. **Matters requiring a Council decision or support must be included as a specific Agenda item**.

The Clerk reported on a letter which had been received from parishioner Mr. Parke-Hatton, highlighting the SPID on Woodplumpton Lane which is covered by an overgrown hedge and could we arrange to get it cut back and also the state of the roundabout and the overgrown verges. The Clerk is to consult the relevant departments at County and request the work be undertaken.

Three prospective Parish Councillors were also present and they gave a brief introduction to the Parish Council on themselves.

**1. Apologies for absence.**

None.

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

None declared.

**3. Confirm the minutes of the Parish Council meeting held on 23rd June 2015- (already circulated)**

The minutes of the Parish Council meeting held on 23rd June 2015 were confirmed and signed as a true record.

**4. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

Cllr Hastings reported that the new website is now live and can be viewed on

<http://e-voice.org.uk/broughtonparishcouncil>

The website content was discussed and it was agreed that links should be provided to businesses in the village. Training is to take place on Monday 28th October.

Training sessions for the new Cllrs was discussed and the Clerk is to consult with LALC for possible dates.

**5. Items for consideration**

1. **Applications and co-option of new Parish Councillors**

The Parish Council considered the applications from 3 prospective Parish Cllrs Karen Galloway, Roger Thistlethwaite and Beryl Adams. It was **resolved** to co-opt all 3 on to the Parish Council and they duly signed the Declaration of Acceptance of Office. There is still 1 vacancy remaining.

1. **Local Government Boundary Commission – Electoral Review of Lancashire**

Cllrs considered the review and **resolved** to leave the boundaries as they are and not comment.

1. **Request for contribution from Inskip and Woodplumpton Parish Councils**

Cllrs considered the request from Inskip & Woodplumpton PC’s for a contribution to their booklet that was produced for the presentation at LCC Development control committee. The booklet was produced at a total cost of £285. It was **resolved** to contribute a third of the costs i.e. £90. The Clerk to write expressing concern that this has been done retrospectively and to ensure that the contact us on any future issues that may concern the parish.

1. **Cuadrialla statement of appeal**

Cllrs considered the statement issued by Cuadrilla, appealing against the decision by LCC to refuse planning consent for two applications for temporary shale gas exploration sites. It was **resolved** to place this item under “Action items for review” as this item will be ongoing.

1. **Avian flu outbreak**

Cllrs considered and discussed the implications of the above recent outbreak in a neighbouring parish. The ban has now been lifted in some areas as there have been problems with refuse collections. Any further issues will be posted on the website.

1. **Broughton by-pass**

The recent confirmation that the above scheme has been officially approved was welcomed by Cllrs. Work is due to start late 2015..

1. **LALC – AGM 2015 – 7th November 2015**

It was resolved that Cllr. Hastings is to attend the above event.

1. **LCC – Countywide Sign Posting Project**

The above scheme was discussed by Cllrs. It was **resolved** for the Clerk to contact LCC requesting information on insurance and the cost of the work involved and to obtain A2 plans of the footpaths in the parish. It is to be placed on the next agenda for further consideration.

1. **Damaris Dixon Trust**

Cllr Hastings explained about the charity and what it does and whom it benefits. Two representatives of the Parish Council can be trustees and it was **resolved** to nominate Ann Lockwood to be one alongside Cllr. Hastings who is a current trustee.

1. **Electronic Banking**

Cllr Hastings explained the need for the Parish Council to look at electronic banking in making future payments and the need to look at our Financial Standing Orders to accommodate this. It was **resolved** for Cllrs Hastings and Oldcorn to consult with the bank, as we may need to change accounts and find out what is involved and report back at the next meeting. The Clerk is to circulate financial regs and all Cllrs to look at pages 9-11.

1. **Post by-pass – village improvements**

The Clerk reported that LCC have stated that there is to be another consultation on village improvements, post by-pass. Discussion took place and it was **resolved** to form a working group and ask for representatives to be involved from the various groups in the village.

1. **Lanfill grant**

The parish is within 5kn of a landfill site, so we are able to apply for a grant for the playground. Discussion took place on what work needs to be undertaken. It was **resolved** for all Cllrs to have a look at the playground for suggestions and then Cllrs. Hastings and Pye will formulate a plan in due course.

1. **War Memorial**

The work at the War Memorial was discussed and Cllrs **resolved** for the Clerk to write to the restorers acknowledging the work they have undertaken. Cllrs are to look again at obtaining tubs for the site and to arrange with the agent to get the hedges cut back before November. An item regarding the wreaths is to be placed on the next agenda.

1. **Financial return y/e 31st March 2015**

Members **resolved** to approve the above financial return which has been audited by the external auditors. There were no matters arising from the audit.

**6. Planning applications received– To consider the following applications:**

It was **resolved** not to object to the following applications:

**06/2015/0493**- erection of single storey extension to rear of farm cottage following demolition of existing storage building – **Chumbley Cottage 88 Whittingham Lane, Broughton.**

**06/2015/0612** – erection of conservatory to rear of dwelling – **17 Whittingham Lane, Broughton.**

**06/2015/0555** – erection of porch to front, single storey extension to rear, first floor extension to side and rear and detached double garage to front of dwelling – **67 Whittingham Lane, Broughton.**

**06/2015/0072 –** variation of condition 1 ‘approved plans’ attached to planning approval 06/2014/0460 to include extensions to approved garage, conservatory and additional plant room **– Park House 472 Garstang Rd, Broughton.**

**06/2015/0637 –** outline planning for erection of 5no. detached dwellings (access, layout and scale applied for) (re-submission of planning application 06/2014/0662) **– Land at Broughton Hall Barn, Midgery Lane, Broughton.**

**06/2015/0648 –** Conversion of existing barn to 2no. semi-detached dwellings, erection of detached garage to front and conversion of existing piggery to garage, associated hard standings, boundary walls, fencing and installation of 2no. sewage treatment plants, following demolition of existing steel frame buildings **– Hooles farm, Brass Pan Lane, Broughton.**

**06/2015/0704 –** erection of two storey and single storey extension to side of dwelling **– Winders Lodge, Durton Lane, Broughton.**

**7. To consider and approve the Management accounts and bank reconciliation for m/e 31st August 2015**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st August 2015.

**8. To approve the following payments/receipts**:

C. Worswick – June 2015 salary £320.19

HMRC – June 2015 tax £80.04

PCC – election 2015 £100.00

Viking – printer toner £50.08

Taylor’s memorials – War memorial refurb £2293.60

Integrate – village tidying £147.12

Barton Grange – flowertubs £1740.00

Barton Grange – grasscutting £2061.00

C. Worswick – July 2015 – salary £320.19

HMRC – July 2015 tax £80.04

C. Worswick – August 2015 – salary £320.19

HMRC – August 2015 – tax £80.04

C. Worswick – postage, internet £39.33

SLCC – membership 2015 £103.00

LCTP – training course - J. Pye £25.00

Integrate – village tidying £172.58

BDO LLP – Ext audit fee £240.00

The date of the next meeting is 27th October 2015.

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**Chair**