

## **BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council meeting  
Held at Toll Bar Cottage  
Tuesday 29<sup>th</sup> March 2022 at 7.30pm.

**Present:** Cllrs. Mrs. P. Hastings, N. Parkinson, Mrs. L.J. Oldcorn, & L. Brown.

**In attendance:** Mrs. C. Worswick – Clerk

### **Members of the public who wish to raise issues**

There is a 15 minute opportunity before the meeting to listen to representation from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific agenda item.

P.C. Cllr. Ron Wollam said thank you and farewell to the Parish Council as he is not standing in the forthcoming elections for the City Council. He has served for 5 years and will continue with his role as a County Councillor.

### **1. Apologies for absence.**

Apologies were received and accepted from Cllrs. Joliffe and Bunting.

### **2. Declarations of Interests-**

None declared.

### **3. Confirm minutes of the Parish Council meeting held on 22<sup>nd</sup> February 2022 (already circulated)**

The minutes of the Parish Council meeting held on 22<sup>nd</sup> February 2022 were confirmed and signed as a correct record.

Cllr Hastings reported that the parishioner who made reference to the planning application 02/2022/0018, stated we dismissed what her issues were and was not happy with the way the application had been dealt with by the PC.

Cllr. Parkinson reported that on the appointment of the parish lengthsmen, the unsuccessful contractor had contacted him asking what criteria had been used for the appointment.

### **4. Reports from meetings and agree actions from committees that are not part of the agenda**

#### **Cottage Management Committee**

Cllr Hastings reported that there are now 38 volunteers aged between 14 and 92.

Cllrs Hastings and Oldcorn have completed a successful appraisal of the manager.

The Cottage Management Committee are requesting that the way the accounts are reported be changed. Cllr Hastings and the Clerk are looking into this.

The noticeboard is now up in the cottage.

Lots of community groups are using the premises and a youth group is to be started in association with the high school.

Cllr Hastings has met with the Rateable Officer who has stated we will probably be under the threshold. We may also be entitled to a grant from Omnicron of approximately £2,700.

### **Parish and Town Councils – Highways Special**

Cllr. Hastings attended.

SPIDS – looking into whether we can get one in the village. The Clerk stated that we purchased one many years ago – but not sure if the police took charge of it.

LCC are attempting to work with utilities firms. Over 3,300 works happened in Lancashire last year. Utility companies only have to give 3 days notice of works – LCC are trying to increase it to 3 weeks.

There are all sorts of problems with different types of potholes and how they are rectified. Pavements are not always adopted on some new housing estates. Sandygate Lane will only be done when development has finished.

They are looking at placing an average speed camera on James Towers Way.

Community road watch is looking at training people to use speed devices.

## **5. Items for consideration**

### **i) Parish Election**

The Parish Election is due to be held on the same day as the local elections on 5<sup>th</sup> May 2022.

The person will be elected for one year as it is all out parish elections in May 2023. We have been advised that the full total cost could be around £4000.

We are aware that 2 people are looking to apply. There are currently 1787 electors in the parish with 206 aged over 70.

### **ii) Update on traffic issues in the village**

**Carpark** – PCC are looking at designs and we could get an extra 6 places on the existing car park.

**Traffic cones** – It was **resolved** that we need to replace some.

**iii) Parish lengthsman**

Cllr Parkinson reported that the lengthsman is due to start on Saturday. A schedule is being put together. Cllr Brown is to take him round the parish. A parish map showing boundaries and footpaths needs to be printed.

**iv) Update on Community Interest Company and general Power of Competence**

Forbes Solicitors have reported that they are putting together a draft constitution and CIC36 application form for the Council to review.

They are making some amendments to the usual model constitution to take into account the status of the new entity as a local authority company which it will be once the GPC is in place allowing for its formation.

**v) Jubilee celebrations update**

Cllr Hastings reported on the timeline of events that are scheduled to take place.

Total expenses for the PC should be about £2000. Cllr Hastings has applied for funding from the National Lottery.

**vi) CiL Grant application/ funding**

An application has been received from Broughton & District Club to resurface 2 existing courts.

Discussion took place and it was **resolved** not to award the grant. It was noted that funding had already been granted in the past for a similar project. It was also felt that the application did not demonstrate or explain how it supported the wider community and that public access was insufficient for granting of community funding.

Ventilation issues in kitchen of TBC – it was **resolved** that this should be funded by the cottage budget.

Painting of outside of TBC – due to start April/May – to be funded by CiL.

Blue heritage plaque on the former site of the Golden Ball – to replace may cost £400. Developer has not yet responded to state if they will allow the sign to go on the new building.

Future projects to utilise CiL were discussed and it was agreed to look at costings for the feasibility of purchasing land and then write to owners of certain fields.

**vii) Defibrillator**

Cllr Hastings discussed the request to have a defib fitted at Sunningdale and whether it could be funded by CiL as there is no matched funding agreed. It was **resolved** to pursue matched funding for this through the Damaris Dixon Trust.

**6. Planning applications**

i) It was **resolved** not to object to the following application:

**06/2022/0012** – single storey extension to side and rear following demolition of existing utility room – **31 Whittingham Lane, Broughton**

**7. To consider and approve the Management accounts and bank reconciliation for m/e 28<sup>th</sup> February 2022.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 28<sup>th</sup> February 2022.

**8. To approve the following payments/receipts:**

It was resolved to approve the following payments and receipts.

<b>Receipts</b>	
<b><u>General fund</u></b>	
M. O’Sullivan – lettings German class – TBC	£120.00
<b><u>Cil fund</u></b>	
<b><u>Toll Bar Cottage</u></b>	

<b>Payments</b>	
<b><u>General fund</u></b>	
HMRC – Feb 22 Tax & NI	£670.11
Employee 1 – salary Feb 22	£413.13
Employee 2 – salary Feb 22	£1477.30
Employee 3 – salary Feb 22	£651.02
British Gas – TBC electric 05.01.22 – 05.02.22	£298.98
British Gas – TBC gas 10.01.22 – 10.02.22	£10.08
C. Worswick – Home Work Allowance March 22	£26.00
LANPAC – subs 2022	£60.00
Forbes Solicitors – Prof advice – Gen Power of Comp	£1200.00

LALC – subs 22/23	£446.51
Moore & Smalley – QB licence qtrly	£36.00
Chris Worswick – Bookeeping TBC	£600.00
HMRC – Mar 22 Tax & NI	£672.67
Employee 1 – salary Mar 22	£413.13
Employee 2 – salary Mar 22	£1477.30
Employee 3 – salary Mar 22	£665.60

**Cil fund**

**Toll Bar Cottage**

PCC – Waste collection TBC	£1450.80
PCC – Pest control 01.12.21 – 31.03.22	£81.60
NBB Recycled Furniture – Picnic benches x 2	£1020.00

**Future meeting dates**

**Cottage committee**  
**Parish Council meeting**

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**Chair**