**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 18th June 2019 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, Mr. N. Parkinson, Mr. L. Brown, Mr. J. Hamilton, Mrs. L. Eccles.

**In attendance**: Mrs. C. Worswick – Clerk

Before the meeting started the Chair reported on the deaths of two former Parish Councillors – Mr. Jack Beach and Mr. John Brennand who had served on the Parish Council for 21years and 11 years respectively. A minutes silence was observed in their honor.

**Members of the public who wish to raise issues**

There is a 15 minute opportunity before the meeting to listen to representation from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific agenda item.

The new City Cllr. Harry Landless introduced himself to the Parish Council he serves the Preston Rural North area and stated he is a member of the Planning Committee. He explained the call in system of planning and how we need to look at applications as soon as possible as we only have 21 days to comment. An application can only be called in for very sound planning reasons.

1. **Apologies for absence.**

Apologies were received and accepted from Mrs. Oldcorn.

1. **Declarations of Interests-**

 None declared.

1. **Confirm the minutes of the Annual Meeting held on 7th May 2019 (already circulated)**

The minutes of the Parish Council meeting which was held on 7th May 2019, were confirmed and signed as a correct record.

1. **To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

 **LCC Durton Lane – Warren Thackeray**

 Cllr Hastings reported that the link road will be delayed due to ongoing drainage problems. The contractor is to hold drop in sessions - his email address is available from the clerk for appointments.

 **NW Preston Development Liaison Meeting**

 Cllr Hastings reported that the compulsory purchase orders for NW distributor link road have been issued. There is a tender out for bus services for West Preston, but no plans for East Preston to take through the new estates. A Travel plan coordinator is to be appointed.

 There will be 60 primary school places short by 2023 and this be addressed then. Housing Land Supply Numbers reported to the PAC show that Preston is still showing a 3.8 year figure (5 is needed) but this is up by 0.6 on 2018/19

 **Village enhancements**

 Work in the centre of the village is progressing with the flowerbeds now build and filled. The trees and grass areas are now completed and there is a new bench in situ at the park entrance. Two bus shelters are to be installed by the park.

 The group now have a clear plan and schedule to work to over the next 3 years.

 **LALC Annual Conference**

 Cllr Hastings attended – there were 23 people present including the speakers. Various issues were discussed.

1. **Reports from meetings and agree actions from committees**

 **Finance Committee – 24th April**

 Cllr. Hamilton reported that the budget had been reviewed and was up to date. There will be a need to review the CiL spending, so it was agreed that a budget challenge meeting be held in November.

 Toll Bar Cottage – this is still an ongoing item.

 CiL projects – agreed that there should be no more than 4 projects undertaken in the year as it becomes too unmanageable.

 **Standing Committee and Charities**

 Cllrs Hastings reported that the Charity Commission (through Community Futures) were unhappy with our Statement of Purpose – which mentioned *managing assets owned by the PC* is not acceptable, so a revised version has been drafted for their consideration.

**6. Items for consideration**

1. **Co-option of Parish Councillor**

The Parish Council had received an application from a Parishioner – Mr. Scott Sargent who has applied to be a Parish Councillor**.** It was **resolved** to co-opt him to the Parish Council and the Clerk is to contact him and forward declaration of acceptance of office form.

1. **Toll Bar Cottage**

This item is to be discussed under closed business at the end of the meeting.

1. **Parish Action Plan**

Cllrs discussed the Parish Action Plan and it was **resolved** to:

PROW – Cllrs had walked the footpaths and taken photos and it was **resolved** to replace the stiles if needed and ask LCC to replace the signs and look at the path behind the high school with is wire and plastic. Integrate may be able to do the work for us, Cllr Hamilton to arrange a meeting.

Cllr Hastings is to contact LCC about the footpath on James Towers Way which just comes to an end.

1. **Pinfold**

Cllrs. considered the report on progress of the project.

Cllr Hastings reported that the project is on schedule:

* The final quote for dry stone walling has been received and agreed: a licence is needed from PCC to work on the field.
* Wyre & Wigan Archaeology are doing the study.
* Starts in summer holidays – doing the Pinfold first, which will involve taking the stone slabs up and take up the wall at the back and seating.
* Volunteers will be needed in August.
* Village leaflets are being produced with descriptions of walks and heritage weekends.
* Heritage Signs – these will be at the church, Garstang Road by the park and at the pinfold.
1. **LCC response to motorway noise on Eastway/Durton Lane**

Cllrs considered and noted the response from LCC regarding noise barriers and it is PCC who would address this issue.

It was **resolved** to monitor the width of the new footpaths on Durton Lane.

1. **Motion of No Confidence in Preston City Councils Planning Department**

Cllrs. Hastings circulated an email received from City Cllr. Peter Moss. The Clerk reported that as of yet there was no response from the City Council for our request for a meeting with them.

1. **Defibrillator**

Cllrs. considered making an approach to Broughton & District Club committee to offer to fund an external case for the defibrillator thus making it public access. Cllr. Hamilton reported that this was an old style defibrillator and was 8 years old and training would be needed for anyone to use it – therefore it could not be accessible 24hrs.

Cllrs **resolved** that once the community hub is up and running than a defibrillator could be placed there.

1. **Footpaths**

Cllrs reviewed this under the Parish Action plan above.

**Planning applications received**

 **Cllrs considered the following planning applications:**

 It was **resolved** that the Clerk to write expressing concern about the access from Garstang Road/A6:

 **06/2019/0595** – 5no. new build dwellings and conversion of 1no. existing building (Plot2) to a dwelling, including demolition of existing buildings – **Burrow House, Barton Hall, Garstang Rd, Broughton.**

 **Note:** Access only is in the Parish the actual properties are in Barton Parish.

 It was **resolved** not to object to the following:

 **06/2019/0537** – request for a Screening Opinion Pursuant to Reg 6 of the Town and County Planning (Environmental Impact Assessment)(England) Regulations 2017 for 179no. dwellings – **land North of Eastway and South of Durton Lane, Preston**.

 **06/2019/0683** – Extension to part frontage of existing restaurant including hard and soft landscaping together with alterations to rear dining area to form glazed roof light and alterations to existing windows; replacement and reconfiguration of first floor windows to front elevation – **Italian Orchard Restaurant, 96 Whittingham Lane, Broughton**.

 **06/2019/0685** – demolition of existing single storey side extension and erection of two storey extension to side and rea of existing Managers accommodation including external alterations to fenestration and internal remodelling – **Italian Orchard Restaurant 96 Whittingham Lane, Broughton.**

**8. CiL grant applications**

Sunningdale residents had submitted a request for funding for a shed to store equipment. It was **resolved** that this did not meet the requirements of the criteria for the grant and it was felt that this must be declined. The Clerk is to inform them in due course.

**9. To consider and approve the Management accounts and bank reconciliation for m/e 31st May 2019.**

**10. To approve the following payments/receipts**:

 It was **resolved** to approve the following payments:

**Receipts**

General Account

Lancs Enviro. Fund – Heritage bid £3600.00

CiL Account

**Payments**

General Account

S. Gorton – website maintenance £606.48

Moore & Smalley – Internal audit £918.00

LALC Spring Conference – 1 place £35.00

Employee 1 – May 2019 salary £356.47

HMRC – May 2019 tax £89.00

C. Worswick – home allowance, postage £2

PCC – election re-charge uncontested parish May 2019 £100.00

 CiL budget

**The date of the next meeting is 16th July 2019**

**Village enhancement standing committee 16th June 2019**

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Chair

Cllr Hastings is to arrange for Sally Gorton to come to the next meeting to assist with the set up email addresses. Please can everyone bring their devices to the next meeting.