**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 16th July 2019 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, Mrs. L.J. Oldcorn, Mrs. L. Eccles, Mr. J. Hamilton, Mr. N. Parkinson, Mr. L. Brown and Mr. S. Sargent.

In attendance: Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**

There is a 15 minute opportunity before the meeting to listen to representation from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific agenda item.

1. **Apologies for absence**

None.

1. **Declarations of Interests**

None declared.

1. **Confirm the minutes of the Annual Meeting held on 18th June 2019 (already circulated)**

The minutes of the Parish Council meeting which was held on 18th June 2019, were confirmed and signed as a correct record.

1. **To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

**PACT meeting 19th June 2019** - Cllrs Hastings and Hamilton attended. There is a change of representation in the Ingol and Tanterton area – it is now a politically community forum which is controlled by the Liberal Democrats. There is concern over the politicizing of parish councils.

A housing update was given. Woodplumpton and Catforth have had a consultation for their Neighbourhood Plan and there are plans for traffic calming measures on their website. Barton have issues with development – a consultant is doing their work for the NP.

Whittingham PC has had a constructive meeting with PCC Planning depts. As yet there has been no response to our request (NALC advice) for a meeting. City Cllr. Ron Wollam is to pursue a meeting with the Chief Executive of PCC in September on the PC’s behalf

Cllr. Hamilton is one of the 2 PAC representatives on the main LALC committee.

1. **Reports from meetings**

**Finance Committee – 10th July 2019**

Cllr. Hamilton reported on the state of the general budget. We have seen an increase in web hosting fees and the internal auditor. We have saved £400 for the election fees and we have under budgeted for banking fees. Budget amended to accommodate these issues.

**Standing Committees and Charities**

Cllr. Hastings reported that we have been waiting a while for this to be set support from Community Futures. Unfortunately their officer is on long term sick leave. They referred the PC to ACRE. Their advice is to use the format for a “village hall” run by a management committee appointed as by the PC with the PC as sole trustee management. Cllr. Hastings is to circulate their advice document and proceed with this model.

1. **Items for consideration**
2. **Declaration of acceptance of office**

The declaration of acceptance of office was received for Cllr. Scott Sargent.

1. **Toll Bar Cottage**

This matter has been dealt with under “closed matters” previously as it was commercially sensitive. The offer from the PC of £170k has been accepted by the owner. The matter is being dealt with by the solicitors Harrison Drury.

The access road to the Park House site will take a portion of the garden at the south end. The owner is going to register a straight line from the road with the land registry and then he will gift the remainder not used land once the entrance/ fencing is completed (this is set out in the solicitors pack).

£700 has been paid directly for searches to the solicitors.

Contracts are due to be exchanged in August subject to these searches.

It was resolved to nominate Cllrs. Hastings, Hamilton and Eccles to sign all the necessary legal documents on behalf of the Parish Council.

The Clerk is to email the Chair with the current insurance details as the property will need to be insured once purchase is completed.

The first set of plans have been received from the architect. The main works have come in at under £50k. These do not include roof or rendering. Existing stairs to tread and stair are stated to be not up to standard. The proposal is to remove the internal second floor an pen to the roof.

Cllrs **resolved** that the plans are not what was expected and it was **resolved** that they would meet with the architect at the property to review them.

1. **Parish Action Plan**

Cllr Hastings reported that the updated plan is on the website.

1. **Pinfold**

Cllrs Hastings presented a report on the work that has been done and is planned and went through the accounts for it.

Wigan Archeology & Wyre Archeology have done research, geophysics and exploratory work at the site. The drystone walling contractor will then refurbish the Pinfold, build drystone wall seating at the site and train people in drystone and also build a base on which we will install an explanatory plaque.

The Church group have agreed the site for their plaque on the corner of Garstang Rd and School Lane, the final design for text and artwork has been agreed.

Walk leaflets are now being prepared with the walk text researched, the route walked and photographs taken. The printed version will be available in September.

Volunteers are needed to train as guides for the walks. Four have been arranged for 4th August, 23rd August, 15th Sept and 22nd Sept. Historic England have requested that two are in heritage fortnight

Cllrs **resolved** that they were happy with the report and progress..

Cllrs wished to express their thanks to Cllr Hastings for coordinating all the work as the CF Officer who was to do this is o long term sick leave.

1. **Defibrillator**

Cllrs. Hastings and Hamilton reported they had spoken to John Bleasdale at Broughton Club. The club have agreed that the defib can go on the street side outside wall. The current defib in the club is out of date so they will pay a contribution suggested amount 40% - we are just waiting for confirmation from the General Committee.

It was resolved that the Clerk to write to developers/builders asking them to consider putting defibs on their sites.

1. **Roadworks**

The roadworks at the crossroads are due to finish at the end of July with a handover. LCC will implement the 20mph speed limit. Concerns raised included whether the chicane was going to be lit and signage. Cyclists are also not using the cycle lanes and people are parking on it..

Sadness was expressed that the Touch of Spice is under demolition as yet no new plans have been submitted for the site. Cllr. Hastings reported that the blue plaque is missing this is being publicized to see if anyone knows who is looking after it.

Durton Lane re-sited turning area at the “bend” have been agreed they do not require a consultation on the planning permission. As yet no plans have been seen for what will be in place between the two turning areas. The link road is due to open in November.

1. **Village information session**

Cllr Hastings reported that this was to be at Broughton Club on Saturday 20th July 2019 10 – 11.30am. Power point to be circulated and posted on the website.

1. **Planning applications received**

Cllrs consider the following applications and it was **resolved not to object** to the following:

 **06/2019/0762** – Layout and construction of a new cricket ground on land immediately east for the existing club premises to include extension to existing clubhouse, new car park and practice facilities (pursuant to 06/2016/0548 to seek variation of conditions 1 (Approved plans), 3 (Site Access), 5 9Finished floor levels and Topography), 6 (Landscaping), 8 (Method statement), 10 (Design) – **Fulwood and Broughton Cricket Club, Garstang Rd, Broughton.**

 **06/2019/0801** – Erection of one and half storey detached garage, ancillary to main dwelling – **The Lodge, 420 Garstang Rd, Broughton.**

 It was **resolved** **to object** to the following re-application due to access on road, proximity to the school and overdevelopment of site.

 **06/2019/0813** – 4no. dwellings – **31 Woodplumpton Lane, Broughton**

1. **CiL Grant applications**

None submitted.

1. **To consider and approve the Management Accounts for m/e 30th June 2019**

It was **resolved** to approve the Management Accounts for m/e 30th June 2019.

1. **To approve the following payment/receipts:**

It was resolved to approve the following payments:

**Receipts**

General Account

CiL Account

**Payments**

General Account

Employee 1 – June salary £356.27

HMRC – June tax £89.20

Moore & Smalley – Payroll services Apr – June 19 £75.30

Barton Grange – Grasscutting (1) £2154.00

SLCC – subs 2019 £106.00

CPRE – subs 2019 £36.00

C. Worswick – home allowance £18.00

C. Worswick – postage £11.45

 CiL budget

 MGMAstudio – Ongoing works in relation to RIBA work stage 0-1 £936.00

Photocast – information signs deposit £2122.20

Wyre Archealogy – Wigan Geophysics – Pinfold £60.00

Wyre Archealogy – Wyre Archealogy expenses – Pinfold £150.00

The date of the next meeting is 3rd September 2019

Finance Committee meeting is 27th August 2019

**……………………….**

**Chair**