**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Meeting of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 3rd July 2018

**Present**: Cllrs. Mrs. P Hastings (Chair), Mr. N. Parkinson, Mr. D. Mills and Mrs. K. Galloway.

**In attendance** – Mrs M Hahn - minute taker

1. **Apologies for absence**

Apologies for absence were duly received and accepted from Cllr Oldcorn

A minute’s silence was held for the Clerk husband Mr G Worswick who had died suddenly. Council members expressed sympathy for Mrs Worswick at this difficult time.

1. **Members of the public who wish to raise issues**

The meeting was adjourned at this point to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice.

**Matters requiring a Council decision or support must be included as a specific Agenda item.**

**Mr and Mrs Danton –** query about increase in vibration from traffic passing their house, shaking pictures on the walls. 30mph speed limit. It is worse with heavy vehicles. There is a trench across road that has started breaking way which seems to be causing the problems could be dangerous for cyclists. They had been told there is a tank under the road which might account for it. There was some confusion about where and what the tank actually was.

Cllr Hastings responded by stating they would find the appropriate contacts for Mr and Mrs Danton to get in touch with and clarify where and what the tank was.

**Mr M Ellis** also raised the issue of vehicles ignoring the 20mph speed limit coming through the village and the small size of the speed limit signs on the Garstang Road.

Cllr Hastings responded that the Parish Council would raise the issue of the signs with LCC

It was queried what happened to the County Councillor who should have been attending last Saturday. Cllr Hastings stated no apologise had been received, a copy of the notes had been sent to him and his response is awaited.

**Mrs Eccles** Had sent an email about the “Village in bloom” competition. Cllr Hastings replied that it would go on the list of possible activities once they had the village roadworks are completed.

1. **Declaration of Interests**

There were no declarations of interest.

1. **Confirm the minutes of the Annual Parish Council meeting held on 22nd May 2018. (already circulated)**

Page 2 – Taste of Spice item– should have read Cllr Mills, not Cllr Miles this was corrected and the minutes of the Annual Parish Council meeting held on 22nd May 2018 were confirmed and signed as a true record.

1. **Planning applications received**

Cllrs **resolved not to object** to the following planning applications

1. **06/2018/0321** **Hooles Farm, Brass Pan Lane, Broughton, Preston, PR3 5DE**

Prior notification submission of use of agricultural building to 1no. dwelling (Class C3) Cllr Hastings reported that several applications had been received for the same site, overall there will only be 6 dwellings.

1. **04/2018/0593** **Himley, 470 Garstang Road, Preston, PR3 5JB**.

Erection of first floor side and rear extension.

1. **06/2018/0645 Pippins, Highrigg Drive, Preston PR3 5LJ**

 Two storey side and rear extension and single storey rear extension.

Cllr Hastings reported that the application for Park House & field is going to Planning Committee on 7th July and the officers report proposes acceptance. This site is I the for draft Neighbourhood Plan. 34 housing units, 26 on the back and 8 properties in the house, they have varied the affordable housing to be partly in the house and partly as a donation to properties elsewhere.

1. **To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

The following matters were brought to the attention of the councillors in the Clerks absence.

Councillors should review the **Statement of Common Involvement for the Local Plan** (previously circulated) which requires a response by the 30th July. Councillors to advise Cllr Hastings of any comments/alterations they considered to be required by the 15th July.

**Declarations of Office** – Cllr Hasting & Cllr Mills signed these. They would be countersigned by Mrs Worswick.

Mrs Worswick will deal with emails over the summer. She is away from 25th July and intends to be at the September Parish Council meeting.

The Management accounts will be sent through before Mrs Worswick goes away.

**Ambulance station** – Cllr Hastings attended a brief meeting at the Ambulance station with reference to the defibrillator. The one that has been proposed is £1850. Installation is waiting on agreement from the police station. There is a paperwork that has to be signed by the police in case their building is damaged affecting the defibrillator. It also has to go on the Parish Council’s insurance.

Installation will cost £200 and connecting to the mains electricity. The PC agreed purchase and installation should go ahead.

**PAC (Preston Area Council) –** Cllr Hastings & Cllr Mills attended

* Cllr Mills reported on the meeting. There was discussion on the Agenda item “The Housing Supply” especially the City Council position following their withdrawal at the two appeals which went against us. The Housing Land position as at 31st March 2018 has been published and clearly sets out where the backlog is. It’s very clear we will never get to the right position before 2016. The City Council total requirement by 2026 is 7,600 and the backlog is 1548 already. The revised NPPF is going through parliament at the moment but has been delayed and may be delayed further because of Brexit will, reduce the requirement. There was discussion about the PAC members concerns about the planning dept in Preston due to the number of staff who have left, been re-deployed or retired in the last 6 months and lack of officers with the result that they are using agency staff. Broughton Cllrs were quite keen that the PAC should do a letter expressing these concerns but this was not agreed. However the Cllrs at the meeting agreed to send a letter expressing these concerns to the City Council Chief Executive.
* Policing in area was discussed especially as concerns were raised that although there are now 3 constables based sometimes in Broughton Police Station they are who are doing their city centre job as well as covering a vast rural area with no car. The PAC decided to write to the appropriate person at HQ to express their concerns but the Broughton Cllr’s felt they should.

It was **resolved** that the PC would write two letters as discussed above to the Chief Constable and to Preston City Planning Dept.

* Ribble Valley do not as yet pass on CiL so Longridge do not receive any.
1. **Items for consideration**
2. **Parish Council vacancies**

Cllr Hastings proposed Joe Hamilton re-joined the Parish Council. This was agreed unanimously.

Cllr Hastings noted there was still one vacancy on the Parish Council

1. **GDPPR**

Cllr Hastings reported that in her meeting with Mrs Worswick, it was felt that all was being done to ensure the Parish Council was compliant with GDPR so far. Cllr Mills is working with Mrs Worswick.

The software technician (Rupert) is awaiting contact.

It was **resolved** that Cllr Mills will contact him and see if he can start working towards it. Setting up the mailbox etc. He will liaise with the web manager (Sally) where required. Cllr Mills will draft the requirements up and circulate them.

1. **Finance & Budget Sub-committee**

First meeting next week.

It was **resolved** to have it as a standing agenda item.

1. **Update on parish action plan**

**King George Field Broughton Charity** – this charity cannot be re-opened. The Charity Commission needed confirmation from PCC with their documentation but they are unable to find.

A new charity needs to be set up. Community Futures have quoted £550 to carry out the necessary work involved.

It was **resolved** to accept this quote from Community Futures

The remit of the charity was discussed, as advised it should be broader to give maximum flexibility in the future and that this should be reflected in the name of the Charity. The Broughton Community Charity being the proposed name.

It was **resolved** that the charities remit should be broader remit and name The Broughton Community Charity**.**

Community Futures will produce a draft constitution before the 14th August which will be circulated

A meeting will be held at 6.30 on the 14th August to progress this

**King George Field**

Lanes for Drains have now got the drains patent across the field after the last set of works. Their advice now is there should not be any further problems with this part of the field. However, they will meet with Cllr Hastings in the spring of 2019 as the current drought was not the best time to judge.

In the other areas of concern, it was suggested that there were already two layers of drains and the most effective course of action was, in the Autumn, to dig it up, put proper field drainage in and re-seed it.

**Tree Preservation Orders** – not complete yet. Cllr Hastings will circulate a collated report over the summer.

1. **Village Information Session**

Cllr Hastings reported that the School place provision survey for 2017/18-19/20 splits the area up across parishes. Broughton is in 3 areas Preston Rural Planning area which covers Catforth, Woodplumpton, St Lawrence and St Mary’s and overall, there is a deficit of 76 places. Broughton Primary School comes under another area and only goes up to Motorway so haven’t been counted in our figures. LCC are looking at schools’ provision in Barton, Broughton and Woodplumpton.

Cllr Hastings reported that there has been an offer from a gentleman to come onto the Charity once it is set up.

Signs on railings – the advice from LCC is that LCC as neither LCC nor the church have given permission, the PC can write to the sign owners, telling them to take the signs down. If they haven’t been taken down within 3 weeks of receipt of the letter, the PC can take them down and can then destroy if they are not then collected within a certain number of weeks.

LCC are starting work on the 23rd July on the Village roadworks and the contractors would like to meet with the PC at some point at a date to be advised.

1. **Action items for review**
2. **Neighbourhood Plan**

The Neighbourhood Plan report from the examiner point 136 states that “I recommend that the Neighbourhood Plan should proceed to a referendum based on the neighbourhood area authorised by Preston City Council” and suggests some minor amendments to the text.

It was **resolved** that the Councillors are to read the report to confirm to Cllr Hastings they approve amendments by 10th July

Once the final version is agreed and has been accepted by the Council 30 copies will be printed for circulation.

The next stage is that under Rule 17a the Planning department have to present the recommendations to the Council within 5 weeks. The Council have 56 working days to hold a referendum. Unfortunately, there is no meeting of PCC until 15th August. The PC could ask PCC to call an extra meeting or accept the later date. The Neighbourhood Plan carries significant weight with planning applications.

It was **resolved** to allow the Council to delay the presentation if they will reduce the 56 days by the same period.

A meeting of the NPSG to be held on 14th August @ 7.30 to plan and discuss the referendum campaign. The city council is to advise the limit as to what the Parish Council can spend on publicity.

If 50% of people who turn up to vote in the referendum carry it, the plan is then ratified at the next council meeting. At that point the three-year land supply comes into play.

1. **Update post bypass Village improvements works including crossroads**

Work starts 23rd July but there is no schedule available yet. The granite for the cross road can’t be done until last as it’s coming from China.

1. **To consider CiL applications**

None at this time

1. **To consider Management accounts**

The Barton Grange grass cutting rate is £5284, the invoice has been sent for the first half.

1. **To approve the following payments/receipts**

A list was circulated and signed.

**Integrate** – It was **resolved** that Cllr Hamilton will take on the role of liaison and negotiate an hourly rate covering to fit around the roadworks and the additional work on Durton & Whittingham Lane.

**The date of the next full meeting is Tuesday 4th September 2018 at 7.30pm**

**The Budget & Finance sub group meet at 7pm on the 10th July @ the Broughton Club.**

**The Charity task & finish group meet at 6.30pm on the 14th August @ the Broughton Club.**

**The Neighbourhood Plan Steering group meet at 7.30pm on the 14th August @ the Broughton Club.**

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 **Chair**

**Closed Business**

1. It was resolved that the Clerk should use her own discretion as to what work she does over the summer months but that she be paid regularly at her full rate.