**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 19th July 2016 at 7.30pm

**Present**: Cllrs. Mrs. P. Hastings, Mrs. K. Galloway, Mrs. B. Adams, Mr. N. Parkinson and Mr. D. Callaghan.

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**.

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

PC Chris Banks reported that there is only himself and Dave Reid at the Police station now – they have lost the PCSO.

* The biggest issue at the moment is with the new builds. There has been £40-50K worth of theft each night from these sites as there doesn’t seem to be much security.
* Newsletters have been issued to all households with a laminated contact sheet with details of contacts for them and other useful addresses.
* There are continued problems with parking on the A6 – mainly the high school parents, but there are now issues with the primary school as the car park is out of action. There is little the Police can do at present. Guild wheel cyclists have reported having problems with parked motorists.

It was agreed that the Clerk should write to the Chair of Governors at the primary school, stating the problem. Cllr. Hastings to contact the contractors to find out when the car park is to be completed.

**1. Apologies for absence.**

 Apologies were received and accepted from Cllr. Mrs. Oldcorn.

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

None disclosed.

**3. Confirm the minutes of the Annual Parish Council meeting held on 24th May 2016- (already circulated)**

The minutes of the Annual Parish Council meeting held on 24th May 2016 were confirmed and signed as a true record.

**4. To receive the Chair’s declaration of acceptance of office.**

The Chair’s declaration of office was duly received.

**5. To receive the new Councillors declaration of acceptance of office.**

 The new Councillors declaration of acceptance of office were duly received.

**6. Planning applications received**

 The Parish Council received the following applications and it was **resolved to object** to:

 **06/2016/0548 –** layout and construction of a new cricket ground on land immediately east of the existing club premises, to include extension to existing clubhouse, new car park and practice facilities – **Fulwood and Broughton Cricket club, Garstang Rd, Broughton,** because of the loss of ponds, environmental issues and access.

 It was **resolved not to object** to the following applications:

 **06/2016/0482** – two storey side and single storey rear extension following demolition of outbuildings – **57 Whittingham Lane, Broughton**.

 **06/2016/0505** – erection of gate and pillars to front – **23 Whittingham Lane, Broughton.**

 **06/2016/0546 – 1no. detached dwelling and associated outbuilding – Durton Cottage, Durton Lane, Broughton.**

 **06/2016/0559 –** 1no. detached dwelling garage following demolition of existing bungalow **– 51 Whittingham Lane, Broughton.**

 **06/2016/0609** – two storey side and single storey rear extension and demolition of outbuilding - **16 Moorfield Close, Fulwood**.

 **06/2016/0614** – prior notification submission for demolition of existing buildings – water treatment works - **61 Woodplumpton Lane, Broughton**.

**7. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

Cllr. Hastings reported she had attended the PAC meeting. The NW development plan had been discussed. Items for the LALC AGM are to be submitted asap.

**8. Items for consideration**

1. **Standing Orders**

It was **resolved** to adopt the revised Standing Orders for the Parish Council, with the amendments.

1. **To review and amend the bank mandate to include new members**.

Cllrs signed the new bank mandate to add the new Cllrs. on. The Clerk is to take the mandate to the bank in due course.

1. **To consider the revised Public Realm Grass cutting agreements with Parish Councils.**

The Clerk reported that the rate from LCC for grass cutting for 2016/17 is £4208 – in effect for 5 cuts. This is a 20% reduction from last year.

We will be able to meet the invoices from Barton Grange for this year, but there will be funding issues next year if the budget continues to be cut.

Discussion then took place on which areas are actually cut a query had been raised about Church Lane and it was **resolved** that the Clerk to contact Barton Grange to find out exactly which verges are cut in the village and report back.

1. **To review membership of CPRE Lancashire which was cancelled in 2006.**

It was **resolved** to re-join CPRE Lancashire at a cost of £25. The Clerk to complete the form on the website.

1. **To decide if the PC should respond to the NW Preston Masterplan SPD as set out in the previously circulated email –end date 20th August 2016.**

Discussion took place on whether the PC should comment on the above plan. It was **resolved** that a comment be submitted on the public facilities that are needed to relieve pressure.

1. **To decide on the actions to take if the grant for the playground is successful.**

Cllr Hastings reported that there is to be a meeting with PCC, LCC and the Parish Council; on the playing field. Part of the remedial work on the A6 is to work on the flooding areas, which should help the field.

The LA will not agree to any more car parking in the immediate area or move the car park totally. It has been suggested that we look at the Pinfold area and put a car park at the back of it.

It was **resolved** to wait and see if the grant application is successful before making a decision on the playground equipment.

1. **To agree a process to submit a list for “Local listing” - end date 30th September 2016.**

Cllr Hastings reported that the heritage survey has been done by AECON, once it is adopted by PCC, we can then nominate places, settings and buildings which will be preserved for the future. This is not the same as “listed buildings”. Cllrs. Hastings and Adams are looking at the crossroads, Whittingham Lane, Church Lane and Fernyhalgh about enhancing the area. A list is to be circulated before the September meeting which will then have to be agreed.

**9. Action items for review**

 **Neighbourhood Plan**

 The tree preservation orders list needs to be checked to see if the trees are still there. Cllr Hastings is working on a draft newsletter – Cllr. Callaghan is to assist.

Dates of the planned events are waiting to be confirmed.

 **Bypass updates & post bypass Village improvements**.

 **Cuadrilla – Roseacre Wood site**

 LCC now have the report but the decision is being delayed until October when the parliament resumes.

**10. To consider and approve the Management accounts and bank reconciliation for m/e 30th June 2016.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e/ 30th June 2016.

**11. To approve the following payments/receipts**:

**Restricted funds**:

 P. Hastings – Land registry searches x 4 £27.00

 TB Planning – Professional fees for Neighbourhood Plan £787.00

 Community Futures – questionnaires £432.80

 P. Hastings – day permit and printing Lancashire Archive £40.99

**Precept budget**:

Barton Grange – Flowertubs £1740.00

Barton Grange – Grasscutting 50% £2082.00

Signs Express – King George V playing fields £300.00

LCTP – New Cllrs workshop £190.00

C. Worswick – June Salary including agreed pay rise back pay £329.26

HMRC – June 2016 £82.31

C. Worswick – postage & internet £38.65

Integrate – village tidy £177.75

SLCC – subs 2016/17 £103.00

**The date of the next meeting is 13th September 2016**

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**Chair**