**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council meeting – due to COVID 19 restrictions

Held on line via Zoom platform

Tuesday 12th January 2021 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, N. Parkinson, P. Bunting, Mrs. L.J. Oldcorn, Mrs. L. Eccles and L. Brown.

**In attendance**: Mrs. C. Worswick – Clerk

The background to this meeting

**SLCC advice:**

*The Government has now issued the regulations that will give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings. These ‘Regulations’ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) come into force on 4 April 2020.*

*These give local authorities (including parish Councils) greater flexibility in terms of how they conduct meetings.*

*The Explanatory Memorandum accompanying the Regulations states the following:*

*"These Regulations make provision to enable local authorities to hold meetings remotely including by (but not limited to) telephone conferencing, video conferencing, live webcast, and live interactive streaming. The Regulations further modify existing legislative provisions to remove the requirement for local authorities to hold annual meetings, and to enable requirements for public and press access to local authority meetings and associated documents to be complied with through remote means and website access.”*

**Open Forum**

Esther Robinson Wild – Historic Environment Consultant gave a short presentation to the parish Council on how she could assist the Parish Council in applying for conservation area for Broughton village. She went through her background and what the process would involve and the need to make a good case to PCC and demonstrate evidence for the conservation area. It was agreed to discuss this further once clarification had been received on timing and PCC’s attitude to the project..

1. **Apologies for absence**

Apologies were received and accepted from Cllr. S. Sargeant.

1. **Declaration of Interests**

None.

1. **Confirm the minutes of the Parish Council meeting held on the 1st December 2020**

The minutes of the Parish Council meeting which was held on the 1st December 2020 were confirmed and signed as a correct record.

1. **Reports from meetings and agree actions**

**Finance committee**

Cllr. Parkinson reported on the current balance held in the main budget of £31,112.72 This is £48338.52 less the restricted funds of £17225.

Toll Bar Cottage renovations are budgeted (includes additional items greed November 2020 and reclaimable VAT) to cost £148,529 with £83, 194 being paid to date. The remainder does not include any additional items required i.e. damp-proofing and extra electrical work.

Currently there is £33,900 left in CiL. The next CiL payment is due at the end of financial year in March/April, efforts to ascertain the amount due (which is dependent on CiL payments to the city council) as yet have not been responded to.

Cllrs expressed concerns as the budget is tight and after the current bill is paid, only limited funds remain in the CiL account.

It was **resolved** to contact the builder requested that he produce a revised schedule of costs, additional costs and for projected invoices for February and March.

It was **resolved** to pay the February invoice and then to stop further work/payments until the CiL situation is clear.

It was **resolved** to hold a further meeting of the finance committee once the builders schedule and the CiL projections are received.

**Cottage development committee**

Cllr. Hastings reported that they had met with the builder and gone through the schedule and all the work that has been claimed for has been done. Payment of invoice 4 is agreed.

Costings for damp proofing needed and for additional works are to be obtained.

1. **i) Conservation area**

Cllr Hastings is to circulate the information form Esther Robinson Wild. Cllr. Buntidn and Cllr Brown who both live in the possible area were keen to progress the work.

City Cllr. Wollam expressed concern about what happened in Grimsargh a number of years ago as they were not able to put a good case to PCC for approval. He reported that t parts of the village wanted it and some didn’t. Grimsargh PC at the time didn’t want to take it further.

It was **resolved** advertise on our social media and to contact households gin the proposed area with a deadline for replying.

**ii) War memorial**

Cllr. Hastings reposted that she is still waiting for quotes for the work that is required at the war memorial to make the paving safe.

Cllr. Bunting reported he had walked down the A6 and the flags on the pavement by the memorial were also very slippy and outside Aquatics. LCC to be contacted as it is their problem.

**iii) Young people on the park**

There have been incidents at the playschool and area, car park, guide hut and pinfold with youths gathering. In early January there was extensive offensive sexual graffiti on the play equipment. Reported to the police and parks. Parks promptly and efficiently removed the offending graffiti Police say it is a mixture of local youths and some that travel into the area.

Discussion then took place on the lack of facilities for young people in the area. All acknowledged this issue and it may need addressing after COVID. Cllr. Bunting suggested that we try and use this time to assess what we can do to help them in the future.

It was **resolved** to revisit this in 2-3 months’ time and look internally at what skills we can utilise. Any ideas are to be forwarded to the Clerk.

**iv) Parish action plan & Neighbourhood development plan**

Cllr. Hastings reported that tin response to our letter the Dept. of Home and Communities have stated that the NP is still valid and will remain part of the planning decisions.

No response has been received as yet from the DoT about our request for the SLOW sign to be replaced with a STOP sign at the crossroads.

Cllr. Hastings has the signs for the carpark and is waiting for PCC to put them up.

Cllr. Bunting reported that the parking in the village is awful with cars parked on pavements.

**v) Cottage Management Committee & funding**

This was discussed earlier in the meeting.

**6. Planning applications**

1. Cllrs considered the following planning applications and it was **resolved not to object:**

**06/2020/1281** – 1no dwelling, boundary wall and vehicular access onto Durton Lane, following demolition of existing dwelling and detached garage – **Durton Cottage, Durton Lane, Preston.**

**06/2020/1364** – request for a screening opinion Pursuant to Reg 6 of the Town and Country Planning (Environmental Impact Assessment) (England) Regs 2017 for a proposed development comprising the construction of a 9.5km water main (Alston Spade Mill Transfer Pipeline) and associated temporary works between Broughton Water Treatment Works WTW which is located to the north of Preston and White Bull WTW which is located to the north east of Grimsargh – **Broughton Water Treatment Works, Woodplumpton Lane, Broughton.**

06/2020/**1401** - reserved matters application (namely appearance, landscaping, layout and scale) pursuant to outline planning permission 06/2017/0941 for 98no. dwellings and associated works following demolition of 126a Whittingham Lane (pursuant to 06/2019/0166 to seek variation of condition no.1 approved plans) – **126A Whittingham Lane, Broughton.**

**06/2020/1438** – 30no. dwellings and conversion of existing building to 8no. apartments (pursuant to 06/2017/1104 to seek variation to condition no. 6 (Refuse facilities for the apartments) – **Park House, 472 Garstang Rd, Broughton.**

Cllrs. expressed concern around the letter accompanying this application with regard to section 106 funding and are seeking clarification on CiL payments form PCC

1. Cllrs considered the following applications and it was **resolved to object:**

**06/2020/1314** – two storey rear extension and external alterations to existing building – **484 Garstang Rd, Broughton**: re**submission**

**06/2020/1456** – notice for removal of one hedgerow of a total length of 198m under the Hedgerow Regulations (1997) – **area around Woodplumpton Lane and James Towers Way, Broughton.**

**7. To consider and approve the Management accounts and bank reconciliation for m/e 31st December 2020.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st December 2020.

**8. To approve the following payments/receipts**:

 **Receipts**

 **General fund (restricted funds)**

 **CiL fund**

 **Payments**

 **General fund**

 PKF Littlejohn – external audit 2019/20 £720.00

 ICO - annual fee £40.00

 EON – gas & electric 06.11.20-24.11.20 £70.43

 Signs Express – car park signs £404.97

 Barton Grange – war memorial cleaning £180.00

 Employee 1 – salary Dec 20 £382.11

 HMRC – Tax Dec 20 £95.60

 Eon – amended gas bill 25.11.20 – 08.01.21 £45.27

 Eon – amended electric bill 25.11.20 – 06.01.21 £195.02

 C. Worswick – Home allowance Jan 21 and postage £28.92

 P. Hasting s- Zoom 25.12.20 – 24.01.21 £14.39

 Moore & Smalley – DD Quikbook licence £36.00

 **CiL fund**

 Vista construction - TBC renovations invoice 3 £18,395.95

 Vista construction – TBC renovations invoice 4 £13,405.50

 **Future meeting dates**

 Finance committee 23rd February 2021

 Parish Council meeting 23rd February 2021

**……………………….**

**Chair**