**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 7th January 2020 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, L. Brown, N. Parkinson and Mrs. L. Eccles.

**In attendance**: Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**

There is a 15 minute opportunity before the meeting to listen to representation from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific agenda item.

Several residents expressed their concern and objections to the planning application for the Touch of Spice site – 561 Garstang Rd. One person stated that they had no objection to reasonable development, which fits into the village plan, but this application is not fit for purpose and is overbearing and too tall.

One resident enquired about the size and position of te 20mph signs on Garstang Rd and possibly getting them moved to where the properties start. This would only be to the Marriott with the future developments that are planned along Garstang Rd. Cllr. Hastings stated that a meeting is planned with LCC and hopefully the Police.

1. **Apologies for absence**

Apologies were received and accepted from Cllrs. Mrs. L.J. Oldcorm and S. Sargeant.

1. **Declaration of Interests**

None declared.

1. **Confirm the minutes of the Parish Council meeting held on the 26th November 2019**

The minutes of the Parish Council meeting which was held on 26th November 209 were confirmed and signed as a correct record.

1. **To receive and consider reports from Councillors who have attended meeting son behalf of the Parish Council. This is for information only.**

**PACT meeting – 27.11.19** – Cllr Hastings had attended. Drew Gough – PCC CiL had sent a statement as he was ill.

**Parish news**: Woodplumpton were discussing the distributor road. Barton discussed the application at Cardwells Farm. Natural England had objected to and the development on Jepps Lane had been refused. Whittingham – Historic England have done a full archaeology survey on site at Halfpenny Lane and developers cannot continue. Whittingham hospital site is now to have 800 houses.

Longridge, Whittingham and Grimsargh are now working in partnership and suggested that we work with Barton on planning issues.

Cllr Hastings had received a letter from our MP Ben Wallace offering his support towards Toll Bar Cottage and was looking into planning matters for us.

1. **Reports from Committees and agree actions from committees.**

Cllr. Parkinson reported on the Finance Committee meeting held earlier that evening. The precept budget carry forward is going to be about £18,000 unless any unforeseen expenses occur.

CiL budget is on track. It was agreed to keep 10% of the current balance for small grants i.e. £7k.

The Financial Standing Orders were reviewed and it was recommended to bring them to this meeting to ratify and approve them. It was therefore **resolved** to approve and adopt the new Financial Standing Orders. The “process for agreeing works” will form an appendix to this document.

Following on from advice received at the New Cllrs training the form of the Task and Finish groups and Sub committees have been adjusted to reflect current practice. A draft of the revised format was presented and it was **resolved** to adopt the revised terms of reference for Committees.

“The Bar Cottage committee” are requested to produce a budget/spend to the Finance committee and the full council when they have met.

1. **i) Central Lancashire Core Strategy**

Cllr Hastings reported on the above and the Central Lancs Local Plan – Draft Memorandum of Understanding and Statement of Co-operation relating to the provision and distribution of housing land.

The current proposals are Preston 40%, South Ribble 32.5% and Chorley 27.5%.

These figures are based on where there are jobs. The Preston numbers are based on rural areas i.e. parishes. S. Ribble and Chorley have more open ground. PCC will say that more houses equal more growth and expansion of area.

All felt that the rural areas have taken the brunt of the new developments and it is unfair we are having to take more numbers. Everyone agreed that there is no thought with planning infrastructure which is needed to cope with these proposed numbers. Historically the council have not supported it. There are not enough brownfield sites in Preston and there are no designated greenfield sites in Preston either.

It was **resolved** for Cllr Hastings to respond to the numbers for Core Strategy, stating a 1/3 for each area. Also to respond to the memorandum of Understanding, stating about greenfield sites.

The public event for the Central Lancashire Core Strategy is on 30th January 2020 at Grasshoppers 4-7pm. The parish council response will be drafted and circulated prior to submission.

**ii) PCC update on 5 year land supply and proposed meeting**

Cllr Hastings reported that we are having a meeting with PCC on 29.01.20 and Cllrs. Hastings, Brown and Sargent are to attend.

A statement has been received from PCC on the housing update and land position. PCC are to hold an additional meeting to discuss all outstanding plans and those that have been called in.

**iii) NALC briefing – Website accessibility**

Sally Gorton – webmaster has produced an excellent report going through the PC;s website accessibility. It was **resolved** that Cllr Sargent would contact Sally to discuss it and report back at the next meeting.

**iv) Parish Action Plan**

Cllr Hastings reported that it has been updated and will be put on the website. She went through the items and gave a verbal update.

It was resolved for the Clerk to write to LCC re the proposed park and ride at the Phantom Winger and find out what is happening.

**v) Toll Bar Cottage**

Cllr Brown reported that building work is slow due to builders being off at Christmas.

The structural engineers report came through before Christmas – which he will email on to everyone. Quotes are due in for the removal of the low beam.

Cllr Eccles reported that the problems with trying to get multiple quotes are that there are discrepancies on all the quotes. She is drafting a template that everyone who gives a quote has to complete re quality of materials and timescales.

Cllr Hastings reported that she had drafted an Environmental Impact Statement for the bids, this was approved. Decisions for the bids are Enviro 23.03.20 and Reaching Community (Lottery) – anytime.

**vi) LALC training**

Cllr Hastings and Parkinson expressed interest in attending some of the training events. The Clerk is to confirm if it is in the day or evening.

**vii) Parish Councillor vacancy**

It was resolved for the Clerk is to advertise the vacancy on the noticeboards and website.

1. Planning applications

It was **resolved to approve** the following applications:

**06/2019/1342** – conversion of integral garage into living accommodation and alterations to fenestration – **11 Red Kite St, Broughton**.

**06/2019/1360** – 2no. dwellings fowling demolition of existing buildings – **Land at Key Fold Farm 430 Garstang Rd, Broughton.**

**06/2019/1370** – permission in principle application for up to 3no. dwellings- **land at Durton Lane, Broughton.**

**06/2019/1393** – single storey front extension – **51 Whittingham Lane, Broughton**.

**06/2019/1399** – single storey extensions to sides and rear and porch canopy to front following demolition of conservatory and store – **73 Woodplumpton Lane, Broughton**.

**06/2019/1424** – 1no. dwelling – **Daniels Farm, Durton Lane, Broughton**.

**06/2019/1440** – Dormer extensions to sides, single storey rear extension and alterations to existing garage – **18 Fairways Ave, Broughton.**

It was **resolved to** **object** to the following applications:

**06/2019/1328** – outline planning application for up to 101no.dwellings and associated works following demolition of 126a Whittingham Lane (pursuant to 06/2017/0941 to seek variation of condition no.6 (site access and off site highway works)- **land to rear of 126a Whittingham Lane, Broughton.**

**06/2019/1347** – erection of three storey retirement apartments building (Class C2), and three storey office (Class B1), retail unit (Class A1) and apartments (Class C2), building, with associated landscaping and car parking and new access off Woodplumpton Lane (resubmission of 06/2018/0859) – **521 Garstang Rd, Broughton**.

**06/2019/1372** – 23no. dwellings (pursuant to planning permission 06/2018/0178 to seek variation of condition no 1 “approved plans” – **Land adjacent to Daniels Farm, Durton Lane, Broughton.**

**8. CiL grant applications**

None submitted.

**9. To consider and approve the Management accounts and bank reconciliation for m/e 31st December 2019**

It was resolved to approve the management accounts and bank reconciliation for m/e 31st December 2019.

**10. To approve the following payments/receipts**:

**Receipts**

General Account

CiL Account

**Payments**

General Account

Employee 1 – Salary November 2019 £356.47

HMRC – Tax November 2019 £89.00

Barton grange – grasscutting(2) £2154.00

PCC – Council tax TBC £493.47

Information Commissioners Office – Data protection fee £40.00

Employee 1 – Salary December 2019 £356.27

HMRC – Tax December 2019 £89.20

P. Hastings – Expenses for Xmas tree event £26.36

Moore & Smalley – Payroll 3mths up to Dec 2019 £75.30

C. Worswick – Home allow, ICO fee, postage £89.62

CiL budget

MGMAStudio - Architect stage 4 £1260.00

PCC – Building regs TBC £336.00

The Parish Council would like to thank Cllr. Mrs. Oldcorn for arranging the Christmas Tree event at Toll Bar Cottage – there have been many compliments about it.

The Council have adopted the national guidance on parental leave and Cllr. Mrs. Eccles will be going on 6 months maternity leave so will not be present at future meetings.

The Budget Challenge meeting will be on 20th November 2020.

**Date of next meeting:** 25th February 2020

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**Chair**