**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 9th January 2018 at 7.30pm

**Present**: Cllrs. Mrs. P. Hastings, Mrs. K. Galloway, Mrs. L.J. Oldcorn, Mr. D. Mills and Mr. N. Parkinson.

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**.

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

Mr. Chapman expressed concern over the traffic going down Woodplumpton Lane as it is closed for roadworks and asked if more signs could be put up.

Cllr Hastings explained that they are resurfacing Newsham Hall Lane and the sign does say road closed, however everyone is turning around and it is very dangerous. She is to email Woodplumpton Parish Council as it is in their parish as concerns were expressed that once the work is completed, the traffic will be much faster.

1. **Apologies for absence.**

Apologies were received and accepted from Cllrs. Mrs. B. Adams and Mr. D. Callaghan.

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

None disclosed.

**3. Confirm the minutes of the Parish Council Meeting held on 5th December 2017 (already circulated)**

 The minutes of the Parish Council meeting held on 5th December 2017 were confirmed and signed as a correct record.

 It was not formally recorded that the Xmas tree is to be a permanent fixture. In future more detailed budget notes will be recorded as to the rationale behind decisions that are made.

**4.** **Planning applications received**

 Cllrs considered the following planning applications. It was **resolved** to not object to the following applications:

 **06/2017/1237 –** two storey side and single storey rear extension following demolition of single storey rear kitchen – **Ashleigh 17 Sandygate Lane, Preston**

 **06/2017/1300 –** single storey rear extension – **Stone Cottage, 80 Whittingham Lane, Preston**

 **06/2017/1372 –** single storey rear extension – **Bank Hall 469 Garstang Rd, Broughton**

 **06/2017/1373 –** listed building consent for single storey rear extension – **Bank Hall 469 Garstang Rd, Broughton**

**06/2017/1416 –** construction of storage and manufacturing facility and associated hard landscaping **– Italian Orchard 96 Whittingham Lane, Broughton**

 **06/2017/1420 –** 2no single storey rear extensions and roof alterations to side elevation – **High Rigg, Durton Lane, Broughton**.

 Cllrs considered the following applications and it was **resolved** not to object, but to raise concerns with the planning department and the applicants.

**06/2017/1083** – reserved matters application (namely access, appearance, landscaping, layout and scale) pursuant to outline planning application 06/2013/.0349 for neurological care building (Class C2) – **land North of Eastway, Preston**

**Express concern about losing all the planned facilities that comprised of sheltered accommodation, a doctors surgery, a pharmacy and a convenience store from the plan. The PC through its Neighbourhood Plan consultation have advocated for these facilities and supported this development on the planned developments. This is another illustration of the concerns about the differences between “outline” and “actual” developments.**

**06/2017/1386 -** construction of additional 202no. car parking spaces – **Italian Orchard Restaurant 96 Whittingham Lane, Broughton**

**Express concern about why an additional 202 spaces are needed. There is not enough information to consider this application. Concern was expressed about the additional traffic at the junction with Whittingham Lane and the potential of traffic waiting to turn right off Whittingham Lane. The PC will write to Italian Orchard inviting them to a meeting to explain their plans.**

**5. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

 **GDPR –** The Clerk reported that she has contacted SLCC re webinar training that has been advertised and is still waiting for a response. Any information will be forwarded on in due course. The LCTP are to be contacted to see if they are putting any training together.

**6. Items for consideration**

1. **Sandygate Lane and Keyfold Farm appeals**

Cllr Hastings reported that she had emailed the Statement of Common Ground to the Planning Inspector. Contributions have been made by Parish Councillors and local residents.

By the 19th January we need to have submitted witness’s names and the length of opening and closing statements, plus other information as set out in the documentation.

We have submitted our evidence on time, but other parties have not, so we are at a disadvantage as ours is now public.

1. **Neighbourhood Plan progress**

Cllr Hastings reported that PCC have taken legal advice that stated we are required to carry out Rule 14 submission. PCC originally stated that we didn’t need to do it as it was only an amendment to the original NP and the examiner only said Rule 16. There is no precedent for this. In the legislation it refers to plans that have already been adopted.

The report asked us to resubmit for rule 16, but PCC are now stating that we do rule 14, then rule 16, this means it will not go before the examiner until April.

At the appeals this will mean there are two sets of wording being referred to and heard. We are waiting to hear from DHC who we have asked for advice.

It was **resolved** to hold a community meeting in February – the week of the appeals, at the club.

1. **Parish Action Plan**

Field Drainage – Cllr Hastings reported that PCC will not do it as they have no funding available, to do either the drains or ditches. They would quote approximatelyv£6.5k to do this.

It was **resolved** to use CiL money for this project and obtain 3 quotes, after a contractor has done a survey of the drains and drawn a specification of works, which will then be tendered out.

1. **Funding applications towards Pinfold restoration work and field work**

It was **resolved** that Cllr Hastings is to apply for Lottery funding for the above work.

1. **Parking issues – Woodplumpton Lane/Kingsway**

The Clerk reported she has received emails from concerned residents regarding parking issues in these areas. It was **resolved** that a letter be sent to Chameleon and Taste of Spice asking if signs could be put up to discourage residents from parking on Kingsway and Fairways.

1. **Public defibrillator for the village**

Currently there are defibs at the club, ambulance station, the Marriott and Ibis Hotel, none are accessible for the public.

Cllrs agreed that one should be publically available in the centre of the village. It was **resolved** that the Clerk write to the 3 restaurant/café/public houses, asking if it could be placed outside and ask for a donation towards it.

1. **Temp road closure – B6241 Eastway 20.01.18 to 21.01.18**

The above was duly noted.

1. **Moore and Smalley – payroll services**

It was resolved to continue with the above and the revised payroll services engagement letter was duly signed, which will commence 01.04.18 for the forthcoming year.

**7. Action items for review**

**NP progress** – see above.

**CiL applications – none received**

**Post bypass updates – due to start.**

**8. To consider and approve the Management accounts and bank reconciliation for m/e 31st December 2017**

It was **resolved** to approve the management accounts and bank reconciliation up to m/e 31st December 2017.

**9. To approve the following payments/receipts**:

**Receipts**

General Account

CiL Account

**Payments**

General Account

 C. Worswick – December 17 salary £326.67

 HMRC – December 17 tax £81.60

 Barton Grange – War memorial cleaning £150.00

 P.C.C. – parish newsletter £282.70

C. Worswick – postage, internet, stationery £34.99

P.C.C.- NP printing £61.44

P. Hastings – printer ink 3/12 £34.97

CiL budget

St Johns – Broughton – CiL grant £1,800.00

 Broughton & District club – CiL grant £2,500.00

Broughton Guides – CiL grant £1,936.80

**The date of the next meeting is 9th February 2018**

**…………………………….**

**Chair**

After the meeting closed, the renting of a community room was discussed. This is to be investigated further, councillors to visit the premises and put on the next agenda.