**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton and District Club, Broughton

Tuesday 17th January 2017 at 7.30pm

**Present**: Cllrs. Mrs. P. Hastings, Mr. D. Callaghan, Mr. N. Parkinson, Mrs. B. Adams and Mrs. L.J. Oldcorn,

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues**.

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

**Stephen Threlfall – Community Engagement Officer – Hochtief**

Mr. Threlfall reported on the closure of Durton Lane. Work is being undertaken by LCC on behalf of NW Electric. Hochtief are “jumping on the back of it” to complete their work. It is still accessible for pedestrians and Guild Wheel users, but the area is a difficult to manoeuvre and cyclists are asked to dismount. The section from the M/Way bridge to the A6 is now permanently a no through road to the A6 and as soon as NW Electric are completed its work the development by Charles Church/Perisimon will start building.

Mr. K. Chapman enquired about the progress of the proposed Park and Ride in Broughton. It is accessed from the Phantom Winger roundabout and is situated between the Story development and the M/Way through to Durton Lane. As yet no bus service has been confirmed. It is part of the N.W. Development area in Preston Strategic Plan.

Building at the north corner of Woodplumpton Lane & Garstang Road –concern was expressed as GB Energy has closed. Are they still carrying on building it? There has been no application as yet for any retail use as set out in the Planning permission.

The Gate of Bengal is re-opening as the Taste of Spice.

**1. Apologies for absence.**

 Cllr. K. Galloway.

**2. Declarations of Interests-**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

None declared.

**3. Confirm the minutes of the Parish Council meeting held on 6th December 2016- (already circulated)**

The minutes of the Parish Council meeting held on 6th December 2016 were confirmed and signed as a true record.

**4. Planning applications received – To consider the following applications:**

 It was **resolved not to object** to the following applications:

 **06/2016/1020** –outline planning application for 4no. detached dwelling and 8no. apartments (access applied for only) - **Park House, 472 Garstang Rd, Broughton.**.

 **06/2016/1183** – first floor side extension – **465 Bankfield, Garstang Rd, Broughton.**

 **06/2016/1234 –** Change of use from retail at ground floor and flat at first floor to 1no. residential dwelling – **Broughton Village Store, 480 Garstang Rd, Broughton.**

 **06/2016/1304 –** Outbuilding to rear **– 23 Whittingham Lane, Broughton.**

 **06/2016/1307 –** demolition of existing farmhouse, outbuildings and extensions and erection of replacement dwelling – **Hooles Farm, Brass Pan Lane, Broughton.**

**5. To consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

Cllr. Hastings reported she and Tim Brown had met with a local resident who had concerns regarding the Neighbourhood Plan: Heritage section which was part of the Parish Councils application for Local Listing. Cllrs. Hastings and Adams to formulate a response and present it to Cllrs. The residents’ concerns have been noted.

LALC – Cllr Hastings reported she had attended the LALC meeting. Discussion took place on the fees, as in December it was agreed by LALC executive not to increase them. Notes circulated.

Cllrs Hastings & Galloway had met with HCA to discuss their response to the NP and to clarify issues around Durton Lane closure, access to 3 further building sites and HCA owned areas of Eastway. Notes circulated.

**6. Items for consideration**

1. **Presentation by Moore & Smalley Accountants**

Cllrs considered the proposals from Moore & Smalley regarding managing the Parish Councils accounts. The rationale behind the need to employ a firm of accountants was explained to the Parish Council (CiL management & transparency) and it was **resolved** to appoint Moore & Smalley. A reference will be sought and supplied from another Parish Council, to meet the requirements of the Financial Standing Orders. It was **resolved** that this action would meet these requirements.

1. **Task and finish group: Village Improvements**

Cllrs reviewed the priorities and timescales suggested by the meeting on the 10th January and to accept them and also to delegate responsibility to the group for the development of the priorities.

The purpose of the above group was initially a scoping exercise to look at possible village improvements and prepare an action plan for the Parish Council. Representatives from the Girl Guides and the Playgroup were present. It was agreed that once the bypass and village refurbishment have been completed, a better picture of what is actually needed would emerge.

It was agreed to prioritise the King George V playing fields drainage in 2017/18.

It was agreed that there was insufficient need demonstrated at present to progress a community hall/meeting room – the club are to be informed.

The natural village environment and state of the public footpaths were an area of concern for a significant number of people that live in the village.

Cllrs **resolved** to pursue these items further on the recommendations of the task and finish group.

1. **Playground refurbishment**

Cllr. Hastings gave an update on the refurbishment of the playground. Snagging is still to be done and the swing seats cannot be put on until it is officially handed over to P.C.C. Date to be advised.

The Parish Council are to ask the playgroup to do an official opening. It was **resolved** to pay the invoice when it is produced so the grant towards the costs can be claimed.

1. **PCC’S budget proposals for 2017/18 -2019/20**

Cllrs. considered PCC’S budget proposals and it was **resolved** not to comment at this time.

1. **LCC Parish & Town Council Conference – 25.02.17**

Cllrs. Hastings and Callaghan are to attend the above event.

1. **Training events for Parish Cllrs – LCTP**

Cllr. Callaghan is to attend the Finance training. The PACT group are to organise “New Councillors” training session separately.

**7. Action items for review**

 **Neighbourhood Plan** – Cllr. Hastings reported that there has been a good response from residents and some response form consultees to the to the consultation document.

 **Cuadrilla** – Roseacre Wood site – nothing to report at present.

 **CIL Monies -** Cllr Hastings reported that the guidance from the Localism Bill recommends that 5% of the CIL budget be used towards the management & administering the CIL monies.

**8. To consider and approve the Management accounts and bank reconciliation for m/e. 31st December 2016.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e**. 31st December 2016.**

**9. To approve the following payments/receipts**:

 It was **resolved** to approve the following payments:

C. Worswick – clerking NP meetings £150.00

C. Worswick – salary Dec 2016 £323.37

HMRC – tax Dec 2016 £120.84

LCTP – finance training course £25.00

Integrate – village tidying £60.00

C. Worswick – post, internet and envelopes £51.29

**The date of the next meeting is 21st February 2017 @ 7.30pm**

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**Chair**