**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council meeting – due to COVID 19 restrictions

Held on line via Zoom platform

Tuesday 23rd February 2021 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, P. Bunting, Mrs. L.J. Oldcorn, and L. Brown.

**In attendance**: Mrs. C. Worswick – Clerk

The background to this meeting

**SLCC advice:**

*The Government has now issued the regulations that will give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings. These ‘Regulations’ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) come into force on 4 April 2020.*

*These give local authorities (including parish Councils) greater flexibility in terms of how they conduct meetings.*

*The Explanatory Memorandum accompanying the Regulations states the following:*

*"These Regulations make provision to enable local authorities to hold meetings remotely including by (but not limited to) telephone conferencing, video conferencing, live webcast, and live interactive streaming. The Regulations further modify existing legislative provisions to remove the requirement for local authorities to hold annual meetings, and to enable requirements for public and press access to local authority meetings and associated documents to be complied with through remote means and website access.”*

**Open Forum**

Mr. Mike Allen – parishioner was interested in the United Utilities item which was being dealt with later in the meeting.

1. **Apologies for absence**

Apologies were received and accepted from Cllr. L. Eccles and Cllr. N. Parkinson.

Apologies received after the meeting from Cllr. S. Sargeant.

1. **Declaration of Interests**

None.

1. **Confirm the minutes of the Parish Council meeting held on the 12th January 2021**

The minutes of the Parish Council meeting which was held on the 12th December 2021 were confirmed and signed as a correct record.

1. **Reports from meetings and agree actions**

**Finance committee**

Cllr. Parkinson in his absence had forwarded a report from the Finance Committee meeting.

In the main revenue budget there will be an estimated balance of £27k which will be carried over to the next financial year. Due to the nature of funding streams that are coming in it may be necessary to pay the bills for TBC then reclaim the money from the grant provider. It was agreed that a cap of £10k could be used to pay the bills from the revenue budget to facilitate paying bills for TBC renovations.

There is approx. £27.5k currently available to pay ongoing building costs for the renovation. (This includes CiL and grants monies). It was agreed that the renovation can continue as long as the builder does not charge more than the monies available to the Council in his end of March invoice. The position will be reviewed by the Finance Committee at the end of March 2021.

**Cottage development committee**

Cllr. Hastings reported that they had met with the builder and gone through the schedule and all the work that has been claimed for has been done. Payment of invoice 5 & 6 is agreed.

At a meeting with Munir from Pillars – he stated that a secondary fence is going to be erected on the east and south sides of the Cottage site and the agreed section of land to the south will be gifted to the PC once the site work is completed..

**Cottage Management committee**

Cllr Hastings reported that they had been unable to meet due to issues with the link. They have rescheduled for 8th March 2021. 7 people are on the committee. However work on polices has been started with the assistance of Mr Mills and a drop box set up.

1. **i) Conservation area**

Cllr. Hastings reported the letter discussed at the last meeting to residents in the designated area had now been delivered. There have been three responses to date. It was **resolved** to ask the consultant Esther Robinson Wild to speak at a meeting with residents.

**ii) War memorial**

Cllr. Hastings reported that she has received a letter from PCC Planning. As the war memorial is a listed monument it needs planning permission to do any work – at no cost. Hand rails have been quoted for along with the flags to be grooved or a gritted resin to be applied. Cllr. Oldcorn enquired if this had been done at another monument and would it be possible to see the work. Cllr. Hastings will enquire about this with the monumental mason,

**iii) Parish Action Plan**

Cllr. Hastings had previously circulated a report on the speeding issues through the village and where we are up to with this. This will form the focus of the Spring e-news.

Contact has been established with a national lobby group called “20 is plenty”, who work with “Action Vision Zero”. Broughton has been added as a case study. It was **resolved** for the Clerk to contact the Police and Crime Commissioner & County Council candidates for the May elections to ask for their position on 20mph limits.

With regards to residents who live in the no parking area of the Garstang Road and have no off street parking, enquiries are being made with LCC about permits for overnight parking in the designated parking bays.

There is a big problem with contractors and their vans parking in the village car park and all over the village. This will only get worse once the Touch of Spice and Keyfold Farm developments start. This issue to be raised with LCC & PCC.

**iv) Trees at Keyfold Farm**

Cllr Hastings had circulated the planning application document which highlights which trees are going to be chopped down at Keyfold farm. This amounts to 17 trees mainly oaks. There has been no response yet from PCC, but this will need monitoring to ensure that only the right chopped down.

**v) Additional Parish Greenspace contribution to PCC for 2021-22**

The Clerk confirmed that the contribution is £1194.00 and has now been paid.

**vi) Village developments and flooding**

Cllr Hastings has not yet received any maps from Cllrs regarding areas that are flooding. It was **resolved** for the item to be put on facebook and ask parishioners to report areas of flooding and Cllr Hastings will enter them onto the Mario map.

The Park House development is not on the 2nd March planning committee agenda. Ben Sandover the officer dealing with this application has replied to the BPC’s enquiry to the effect that the letter re section 106 payments will be and item for discussion when this application does come to committee and BPC will be able to speak at the meeting. Section agreements are paid as a contribution to schools or affordable houses.

**vii) United Utilities – proposed road closure Woodplumpton Lane**

The UU works manager had produced a comprehensive report on the proposed water pipeline works and route to be taken. This will cause major disruption in the village for several months.

The application to LCC for the Woodplumpton Lane road closure from Sandygate Lane to Popes Farm has been submitted with the three months statutory notice,

He states he could come to the next BPC meeting to answer residents questions. It was **resolved** therefore to invite him to our next meeting in April.

**6. Planning applications**

1. Cllrs considered the following planning applications and it was **resolved not to object:**

**06/2020/1458 –** two storey extension and first floor extensions to front/side, single storey rear extension with balcony and detached outbuilding with accommodation in roof space following demolition of existing garage/link, rear conservatory and detached garage **– 46 Woodplumpton Lane, Broughton.**

**06/2021/0176 –** erection of 1.5 and single storey extensions, roof terrace, and dormer to rear, replacement windows, following partial demolition of existing dwelling and garage **– 549 Garstang Rd, Broughton.**

1. Cllrs considered the following applications and it was **resolved to object:**

**06/2021/0192** – notice for removal of hedgerow of a total length of 58m under the Hedgerow Regulations (1997) – **between Broughton WTW and White Bull WTW, Preston**.

**06/2021/0025**– construction of additional 48no. car parking spaces – **Italian Orchard restaurant, 96 Whittingham Lane, Broughton.**

**7. To consider and approve the Management accounts and bank reconciliation for m/e 31st January 2021.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st January 2021.

**8. To approve the following payments/receipts**:

**Receipts**

**General fund (restricted funds)**

**CiL fund**

**Payments**

**General fund**

HMRC – Tax Jan 20 £95.60

Employee 1 – Salary Jan 20 £382.11

EON – Amended gas charges £14.21

Vista Construction – Inv 5 Part 1 – TBC £5315.52

HMRC – Tax Feb 20 £95.40

Employee 1 – Salary Feb 20 £382.31

Deacon Sargeant – Letter delivery £20.00

EON – Final electric bill £55.52

LALC – subs 2021/22 £378.10

C. Worswick – postage, Antivirus,

Homework allowance – Nov, Dec 20 and Feb 21 £121.46

**CiL fund**

Vista Construction – Inv 5 Part 2 – TBC £11375.26

**Future meeting dates**

Finance committee 13th April 2021

Parish Council meeting 13th April 2021

**……………………….**

**Chair**