**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council

Held at Broughton & District Club, Broughton.

Tuesday 8th December 2015 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, Mrs. J. Pye, Mrs. L. Oldcorn, Mrs. B. Adams, Mrs. K. Galloway and R. Thistlethwaite.

**In attendance** – Mrs. C. Worswick – Clerk

**Members of the public who wish to raise issues.**

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice,. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

Mr. Beesley raised the problems with parking on the A6 and near the school. Cllr Hastings reported she has looked into this and the cars are badly parked making the situation worse. She has emailed the Police who state that the A6 is not a clearway, you are able to park on it. This narrows the road and makes it dangerous. The Clerk is to contact the school and ask them to remind parents to park more considerately and also to write to the Chief Superintendant re safety issues.

The condition of Newsham Hall Lane was raised. Technically this is not in our parish. Cllr. Hastings has spoken to Marcus Hudson about it and it is not on a schedule for re-surfacing for at least 2 years. The Clerk is to write to Woodplumpton PC asking them to raise concerns.

Pot holes on the A6 have been reported. The Clerk is to put on our website how to report on potholes to LCC.

There was a Police report. There have been 5 crimes in the last month in the local area. The Parish Council were thanked for all their work on Remembrance Sunday.

1. **Apologies for absence.**

None.

1. **Declarations of Interests**

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

Cllr. Galloway declared a personal interest in the planning application for Broughton Club

1. **Confirm the minutes of the Parish Council meeting held on 27th October 2015 – (already circulated)**

The minutes of the Parish Council meeting held on 27th October 2015 were confirmed and signed as a true record.

1. **To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.**

Cllr Hastings reported on LALC AGM. Three motions were considered. There was a speaker from LCC, who gave a presentation on LCC’s strategic plan for the next 5 years. The accounts were not discussed as they have been passed by the Finance Committee.

PAC meeting – Cllr Hastings had raised with NALC about lack of training for Cllrs and contacted George Wilkins for advice.

Neighbourhood plans were raised.

Cllr Pye raised a number of points including transparency funding – how many had applied and all 10 were successful. How the grant from LCC is used and where it is spent? The response being it is in the form of SLA, to carry out tasks, support for reps, newsletters issuing winter services. A response is still being waited on for progress on the 3 tier forums.

**5. Planning applications received– To consider the following applications:**

 It was **resolved to approve** the following applications:

 **06/2015/0878** – erection of single storey extension to existing wc block (retrospective application) – **Italian Orchard, 96 Whittingham Lane, Broughton.**

 **06/2015/0903** – erection of porch to front and two storey extension to front and side of dwelling following demolition of existing front porch and outbuilding and alterations to existing vehicular access and driveway – **2 Airey Houses, Haighton Green Lane, Haighton.**

 **06/2015/0917** – outline proposal for erection of 8no. residential dwellings following demolition of existing buildings (access and layout applied for) – **The Grange Durton Lane, Broughton.**

 **06/2015/0928** – erection of single storey extension to existing garage and alterations to existing driveway – **Whiteacres 94 Whittingham Lane, Broughton**.

 **06/2015/0931** – 5no non-illuminated free standing signs – **St John Baptist Church, Church Lane, Broughton.**

 **06/2015/0955** – erection of 2no all weather tennis courts with associated 2.75m high perimeter fencing and gates and erection of 6no. 10m high lighting towers – **Broughton & District Club, Whittingham Lane, Broughton.**

It was **resolved to object** to the following application:

**06/2015/0908** – erection of 14no. detached dwellings – **Land south of Durton Lane, and east of Midgery Lane, Preston.**

**06/2015/0941** – erection of 1 no. dwelling and detached garage following demolition of existing dwelling (part retrospective application) - **Park House 472 Garstang Rd, Broughton.**

**6. Items for consideration**

1. **Dispensation to Parish Council members**

It was **resolved** to grant dispensation to all Parish Councillors under section 33 of The Localism Act 2011, in order that they may participate in the budget setting process of the Parish Council. This dispensation will be in force until Cllrs term of office ends i.e. at the next election date.

1. **Parish Precept 2016/17**

Cllrs considered the budget proposals for 2016/17 and it was **resolved** to set the Precept for 2016/17 at £11,900. The Clerk to inform PCC in due course.

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| Clerks fees | £4000 |
| HMRC | £1000 |
| General maint. | £500 |
| Christmas tree | £950 |
| Christmas tree – electric | £75 |
| Village tidying | £2000 |
| Insurance | £1,000 |
| LALC | £400 |
| SLCC | £110 |
| Postage | £75 |
| Stationery & periodicals | £300 |
| Room hire | £250 |
| Audit fees | £450 |
| Training & travel | £100 |
| Grass cutting | £4,500 |
| Communications | £500 |
| IT software & equip | £75 |
| Internet charges | £120 |
| Website hosting fees | £150 |
| Flowertubs | £1750 |
| **Capital Projects** |  |
| Neighbourhood plan | £7000 |
| Pinfold/Playground | £3500 |

1. **Neighbourhood Plan**

Cllr Hastings reported she had met with Mark Molyneaux to discuss the neighbourhood plan. The map and statement are to be submitted to PCC – who make the decision. If it is agreed we will then complete the forms with Homes and Communities, which will trigger the grant. We will then have to work together for ideas and a consultant will be appointed to work with us.

It was **resolved** to cover the whole parish in the plan with the boundaries to include Fernhalgh. The justification statement was agreed and is to be submitted to PCC by Cllr Hastings.

1. **Task & finish group – Neighbourhood Plan**

It was **resolved** to form a task and finish group to manage the preparation of the neighbourhood plan. All Cllrs requested to be involved.

1. **Sub group membership**

Cllrs discussed sub groups of the parish council. There is currently one for HR and thought that one may be needed to discuss planning applications. It was **resolved** to keep the same as this system seems to work.

1. **Highways assets – condition report**

Thanks was given to Cllr. Galloway for her comprehensive report on the Highways assets and any remedial /replacement work that may need to be undertaken.

It was **resolved** for Cllrs Adams and Galloway to contact Integrate for any smaller issues that they may be able to deal with and the Clerk to contact LCC with the other issues.

1. **Bank mandate**

Cllrs duly signed the new bank mandate, authorising two signatories for cheque signing. The Clerk to hand it into the bank asap. New Cllrs are to visit the local branch to provide ID.

1. **LCC – Countrywise Sign Posting Project**

Cllrs considered the above project as the Clerk had obtained readable maps of the footpaths in the parish. It was **resolved** for Cllrs to go ahead with the scheme and they agreed for individuals to look at the following footpaths and note/photograph any problems:

No 27 & 60 – PH

No 25 & 4 to the Orchard – LJO

No 15, 19, 9 & 7 – KG

No 4 & 5 – RT

No. 6, 45 & 46 – BA

No 1 - JP

1. **LCC – Lancashire parish based public transport scheme**

Cllrs considered the above scheme and it was resolved just to note it.

1. **Local Government Boundary Commission – Electoral review of Lancashire – Draft recommendations**

Cllrs considered the above document and noted it.

**7. Action items for review**

 Cuadrilla – Roseacre Wood site – no action at present.

**8. To consider and approve the Management accounts and bank reconciliation for m/e 31st October 2015.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st October 2015.

**9. To approve the following payments/receipts**:

 Barton Grange – grasscutting £2061.00

 Integrate – village tidying £172.58

 LALC – Good Cllrs Guide x 3 £10.20

 C. Worswick – internet and postage £19.08

 C. Worswick – November salary £320.19

 HMRC – Income tax – November £80.04

The date of the next meeting is 12th January 2016.

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**Chair**