**BROUGHTON IN AMOUNDERNESS PARISH COUNCIL**

Minutes of the Parish Council meeting – due to COVID19 pandemic

Held on line via Zoom platform

Tuesday 1st September 2020 at 7.30pm.

**Present**: Cllrs. Mrs. P. Hastings, L. Brown, N. Parkinson, S. Sergeant

**In attendance**: Mrs. C. Worswick – Clerk

**The background to this meeting**

**SLCC Advice:**

*The Government has now issued the regulations that will give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings. These ‘Regulations’ (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) come into force on 4 April 2020.*

*These give local authorities (including parish Councils) greater flexibility in terms of how they conduct meetings.*

*The Explanatory Memorandum accompanying the Regulations states the following:*

*"These Regulations make provision to enable local authorities to hold meetings remotely including by (but not limited to) telephone conferencing, video conferencing, live webcast, and live interactive streaming. The Regulations further modify existing legislative provisions to remove the requirement for local authorities to hold annual meetings, and to enable requirements for public and press access to local authority meetings and associated documents to be complied with through remote means and website access.”*

**Open Forum** (two parishioners and City Councillor Woollam joined the meeting online)

Concern was expressed over planning permission being granted for the Touch of Spice site. Unfortunately nothing more can be done by the Parish Council

1. **Apologies for absence**

Apologies were received and accepted from Cllrs. Mrs. L. J. Oldcorn and Dr. P. Bunting. Cllr. L Eccles is on maternity leave.

1. **Declaration of Interests**

None.

1. **Confirm the minutes of the Parish Council meeting held on the 30th June 2020 and the Extraordinary Parish Council Meeting held on 18th August 2020**

The minutes of the Parish Council meeting which was held on 30th June 2020 were confirmed and signed as a correct record.

The minutes of the Extraordinary Parish Council meeting which was held on 18th August 2020 were confirmed and signed as a correct record.

**4. Reports from meetings and agree actions from committees**

**Midas meeting –** Cllrs. Hastings and Brown and Mr. Peter Bell (representative of Downing Court) attended a meeting with Midas at Barton Hall on 31st July 2020. Building with start in September with an 8 month time line. The whole site will be passed over to Gateway Community Housing for rental for over 55’s independent living. The general discussion centered on:

UU are surveying the rainwater and sewers of the village and Woodplumpton Lane in light of the recent flooding to manage capacity with the new builds. They would like to make the roundabouts more attractive in the village and sponsor them, but this is under LCC’s remit.

**Finance committee –** Cllr. Parkinson reported that the main budget is on track for this year’s spending plans.

Cil budget currently stands at £62,651k – legal costs are to come out of £750 in due course.

Discussion took place on the small grants applications – we have not received any applications since May 2019. It was resolved to keep £3k aside for any applications.

TBC – proposal from the builder had been received of milestones and payment schedules, which needs clarifying and confirming via a further zoom meeting.

The Clerks salary was discussed and it was **resolved** to keep this as a confidential item.

**Cottage committee** – Cllr. Hastings reported that Vista – builders are making amendments to the contract at present. They are due to start 21st September 2020. Cllr. Hastings is to chase up the Enviro grant.

Smart meters have now been installed in the cottage and the current gas & electricity bill is £12.47.

**Future Parish Council meetings**

The Clerk raised the point that future meeting dates need to be set. It was agreed for the meetings to continue on zoom until such time as we can meet again in person. The lack of public participation to attend zoom meeting was discussed and it was agreed to promote the meeting date on social media.

**5. Items for consideration**

1. **PCC response – re felling of trees on site subject to planning permission**

A response from Natalie Beardsworth – PCC regarding the above issue had been received. It stated that PCC have no powers to anything about it.

It was **resolved** for a copy of the letter to be put on the website for residents to view. Also the Clerk to write to PCC asking if they do not enforce it then who does?

1. **Integrate Contract**

Cllr Hastings reported that revised Integrate schedule is completed on a monthly rota and there is to be no increase in price. There is a problem on Whittingham Lane by the motorway bridge with the hedges hanging over which need cutting back however this is the responsibility of Highways Agency.

There is also a problem on right hand side footpath going south to the Primary school. The hedges are overgrown. It was **resolved** for the Clerk to contact landowners agent Acland Bracewell to get them cut back.

1. **Pre-consultation plans for proposed telecoms installation**

The telecoms installation is to be on Eastway near the roundabout near Longfield. It was **resolved** not to object to this application.

1. **Flooding in the Parish**

Cllr Hastings reported that there are still problems with flooding on Sandygate Lane and LCC are supposed to be dealing with it.

Cllrs discussed the possibility of raising the wooden bridge over the brook as it means pedestrians are unable to pass through when it does flood. It was **resolved** for the Clerk to contact Woodplumpton PC to suggest get a report done by professionals and working together to solve this and to share the costs.

Woodplumpton Lane by the waterworks now appears to be ok with no issues.

Cllr Oldcorn in her absence had reported that residents between 90-95 Whittingham Lane were concerned about problems with the Brook. There has been no response from LCC.

It was **resolved** that flooding would be a standing item on the agenda.

1. **Consultation on the white paper on planning (previously circulated)**

Cllr Hastings reported that this document had been previously circulated and there needs to collate a response form the Parish council, the deadline has been extended.

Discussion took place around ways of controlling development within the Parish. Ideas suggested were :

* A “Conservation Area” could be considered for the village centre. It was resolved that this would be raised at a future village information session and a consultation undertaken.
* Designating “Greenbelt” sites, Preston does not officially have any “greenbelt” area. Cllr. Ron Wollam is to raise this with PCC.
* Additional “Areas of Separation” have already been proposed as part of the CLCS revision.
1. **Parish Action Plan**

**Consultation**

Cllr Hastings reported on the initial results of the recent consultation in the Parish. 20% responded to the questionnaires which were posted to 970 households (issues with 25 addresses)

Results shown that in the first part for the revision of the PAP the main issues were traffic, the lack of a café, pharmacy and post office, the need for repairs to the footpaths, lack of bins and car parking. Some areas of the parish reported slow speeds with broadband reception.

Generally there are not a lot of new issues coming through.

The 2nd section on development had a resounding 80% who said there should be no more building. Sites suggested for building on are few and far between but could include:

Broughton club and James Towers Way (already designated), Park and ride site on Eastway, Durton Lane and the land locked site on Whittingham Lane.

We will have to designate sites and after 2 years need to review the Neighbourhood plan. An offer has been made by Natalie Beardsworth PCC to help tighten up the plan to comply with the 2018NPPF.

We will need to get the review group to meet next month to go through everything.

Cllr Hastings also reported the 2 developers had responded asking for their sites to be designated at 126a Whittingham Lane and Keyfold Farm. It was **resolved** for the Clerk to acknowledge and let them know the outcome of the review later in the year.

PROW – Both Cllr Hastings and Oldcorn reported on broken stiles in the parish. It was **resolved** for the Clerk to approach Woodplumpton PC to see if their lengthsman is interested in repairing them.

Speeding in the village – Cllr Bunting in his absence had asked to make this a standing item on the agenda. Cllr Hastings reported that she had not had a reply from LCC regarding the situation and will recirculate the plan that was devised. Cllr Hastings is to contact Keith Iddon –LCC.

**6. Planning applications**

1. Cllrs. considered the following applications and it was **resolved** not to object :

**06/2020/0603** – single storey rear extension and replacement windows – **87a Whittingham Lane, Broughton.**

**06/2020/0759** – prior notification submission for installation of 1no. 20m column supporting 6no. antennas, 2no, transmission dishes, 1no. equipment cabinet, 1no. meter cabinet and ancillary development – **Eastway, Fulwood, Preston**.

**06/2020/0816** – two storey side and single storey rear extension following demolition of existing rear extension and car port – **14 Northway, Broughton**.

**06/2020/0838** – modification of section 106 agreement relating to affordable housing attached to outline planning permission 06/2017/0941 – **land to rear of 126A Whittingham Lane, Broughton.**

1. Cllrs. Considered the following application and it was **resolved to** object:

**06/2020/0854** – 2no dwellings following demolition of existing dwelling – **Pinfold Cottage, 466 Garstang Rd, Broughton.**

**7. To consider and approve the Management accounts and bank reconciliation for m/e 31st August 2020.**

It was **resolved** to approve the management accounts and bank reconciliation for m/e 31st August 2020.

**8. To approve the following payments/receipts**:

**General fund**

 LCC – Grasscutting contribution 2020 £5224.00

 **Cil fund**

 **Payments**

 **General fund**

 R. Hastings – Data analysis of NP questionnaire £25.00

 P. Hastings – Zoom subs July 2020 £14.39

 Employee 1 – Salary July 2020 £356.47

 HMRC – Tax July 2020 £89.00

 P. Hastings – Printer ink July 2020 £20.49

 Moore & Smalley – Quikbooks subscriptions £324.00

 Integrate – village tidying July/August 2020 £234.56

 Integrate – village tidying Sept 2020 £156.00

 Employee 1 – Salary August 2020 £415.55

 HMRC – Tax Aug 2020 £104.00

 C. Worswick – postage, Home working allowance £65.78

 S. Gorton – website maintenance £371.25

 **Cil fund**

 Jacksons skips x 2 – cottage clearance £444.00

 L. Brown – materials for TBC £39.59

 N. Burke –painting TBC £1248.00

 **Future meeting dates**

 **Cottage committee**

**Parish Council meeting 13th October 2020**

**Finance committee 13th October 2020**

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**Chair**