

BROUGHTON IN AMOUNDERNESS PARISH COUNCIL

Minutes of the ANNUAL MEETING of the Parish Council
Held at Toll Bar Cottage, Garstang Rd, Broughton.
Tuesday 17th May 2022 at 7.40pm

Present: Cllrs. Mrs. P. Hastings, P. Bunting, N. Parkinson, L. Brown, Mrs. L. Oldcorn & Cllr. M. Bell.

In attendance: Mrs. C. Worswick – Clerk

1. Election of Chair

It was resolved that Cllr. Mrs. P. Hastings be elected as Chair for the forthcoming year.

2. To receive the Chair's declaration of acceptance of office.

The Chair's declaration of acceptance of office was received.

3. Election of Vice Chair

It was resolved that Cllr. N. Parkinson be elected as Vice Chair for the forthcoming year. It was also resolved that he would chair the Finance Committee for the forthcoming year.

4. To receive Vice Chair's declaration of acceptance of office.

The Vice Chair's declaration of acceptance of office was received.

5. To receive new Councillors declarations of acceptance of office.

Cllr. Mark Bell was welcomed to the Parish Council after he won the recent election. His acceptance of office and declaration of interests form was duly received.

6. Apologies for absence.

None.

7. Member of the public who wish to raise issues:

The meeting will be adjourned at this point to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. Matters requiring a Council decision or support must be included as a specific Agenda item.

Concern was expressed by a resident on Whittingham Lane about the speeding along the section up to the motorway bridge. Concerns were also expressed about the number of planning applications there are.

Cllr. Hastings explained that the NP may be updated in 2026 because of Covid and the delay of the Central Lancashire Core Strategy.

Another resident commented on the grass verges on James Towers Way and how these are overgrown. These are LCC's responsibility, but this will be reported to them.

8. Declarations of Interests

None disclosed.

9. Confirm the minutes of the Parish Council meetings held on 29th March 2022 and 27th April 2022 – (already circulated)

The minutes of the Parish Council meetings held on 29th March 2022 and 27th April 2022 were confirmed and signed as a true record.

10. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.

Cllrs Hastings and Brown met with the Deputy Police and Crime Commissioner – Andy Pratt and Peter Moss -local resident met today to discuss concerns over speeding and parking.

There is a notice on the noticeboards about where you can “Report It” with links to where to report parking, speeding & potholes issues in the village.

The Lancs Road Safety Partnership website – Cllr Hastings had submitted all 4 areas that there are problems (Crossroads, Whittingham Lane: Sunningdale to Bridge, Garstang Road & JTW), but so far they have only visited the Whittingham Lane end. James Towers Way to 3 lane ends is a wide road, so tend to speed. There is no stretch for long enough for an average speed camera.

Phil Durrell – Director of Highways visited the crossroads as the line of sight has altered by the Touch of Spice site. The request for double yellow lines on Northway and single lines on Woodplumpton Lane is being considered.

Inspector XXX was present

The PC can arrange a traffic count at all 4 points if LCC won't do it.

11. Reports from meeting and agree actions from committees.

Cottage Management Committee 26/04/21 - minutes on website

Cllr Hastings reported that the Jubilee party day is on Sunday 5th June.

The café is opening 10 -2 6 days per week. There is currently 1 x F/T 1 x 16 hrs and 2 x 6hrs.

Cottage Development Committee: awaiting date for painting

12. Items for consideration

i) General Power of Competence

It was resolved to adopt the General Power of Competence – Localism Act 2011 ss 1-8. This means that the Community Interest Company can now be set up.

ii) The Clerk had previously circulated reports and copies of all necessary documents needing approval:

The Councils Risk Management Policy Statement 2022

The Councils Risk Management Register 2022

The Councils Asset Register 2022

The Review of the Effectiveness of Internal Audit and Internal Control 2022

It was **resolved** to approve the following:

- To appoint Moore and Smalley as the Parish Councils Internal Auditor for 2022/23
- The fee charged by Moore and Smalley for the 2022/23 Internal Audit shall be as quoted.
- The adoption of the Internal Audit Terms of Reference as part of the 2022/23 audit procedure.
- The adoption of the Internal Control and Suggested Testing document as part of the 2022/23 audit procedure.
- The adoption of the Effectiveness of Internal Audit document as part of the 2022/23 audit procedure.
- The adoption of the reviewed Councils Risk Management Policy Statement for 2022/23 as part of the procedures of the Council.
- The adoption of the Councils Risk Management Register for 2022/23.
- The adoption of the Councils Asset Register as of 31st March 2022 as part of the 2022/23 audit procedure.

iii) Annual return and Statement of Assurance – y/e 31st March 2022

The Clerk reported that the accounts had been taken to Moore & Smalley for auditing etc. but they had not included the Toll Bar Cottage accounts. As soon as they arrive back, an extraordinary meeting will have to be held to approve the accounts.

iv) Insurance

The Clerk reported that the PC insurance is due for renewal on 1st June 2022. A quotation has been received for £2,616.07. It was resolved to accept this. This includes the cottage and its content.

v) Freedom of Information request

A FoI request from Watson, Farley & Williams had been received regarding the place of worship application. All the information required has been put together by the Chair and duly forwarded to Forbes Solicitors who have been instructed to deal with this on our behalf.

vi) Update on Call in process for Place of Worship application and Task and Finnish Group

Cllr. Hastings gave an update on the call in. Jackie Copley and Peter Black will act as our advocates and experts. They have done the report and it will be submitted in due course. It was **resolved** to form a Task and finish group.

vii) CiL land acquisition progress

Three responses have been received from the landowners after letters of speculation had been sent.

Site 1 By Old Bank Hall the owners at this time are not selling this plot.

Site 2 Behind the KGV field P. Wilson & Co. reported that the land their Trustees own, has an option agreement on with Wainhomes. However the trustees and Wainhomes would not rule out a discussion about the potential inclusion of community facilities in a re-submitted planning application by Wainhomes for the development of the Trustees remaining land in this area.

Site 3 Opposite Helms farm: no response

viii) Cil allocations

- a. Benches and bins replacement – Cllrs Oldcorn and Hastings have done a review of all the benches and bins in the parish and are currently waiting on costings from PCC
- b. Jubilee borders – Barton Grange have submitted a quotation to replant the borders at a cost of £4120 + VAT. It was **resolved** to accept the quote providing it can be done in time for the Jubilee celebrations.

ix) Verge maintenance

It was **resolved** to accept the quote from Barton Grange for grass cutting for the forthcoming season of £4060 + VAT

x) - LCC – A6 Preston – 40mph & 50mph speed limits – Order 2022

It was **resolved** to support LCCs proposal of 40mph Speed limit on A6.

xi) Clerk – additional hours

It was **resolved** to approve 30 hours additional work for April 2022.

13. To consider and approve the Management account and bank reconciliation for m/e/ 31st April 2022.

It was **resolved** to approve the management accounts for m/e 31st April 2022.

The Clerk is to get a new bank mandate from the bank.

There has been a donation of £500 from Persimmons for the Jubilee costs.

14. Planning applications received

It was **resolved not to object** to the following applications:

06/2022/0202 – 1no. single storey modular building – **Broughton High School, Woodplumpton Lane, Broughton.**

06/2022/0435 – single storey extension to front and single storey extension to side – **Pippins, Garstang Rd, Broughton.**

06/2022/0456 – outline planning application for 2no. dwellings seeking approval for access (all other matters reserved) – **land adjacent Durton House, Durton Lane, Broughton.**

06/2022/0018 – 44no. dwellings with associated works – **land off Whittingham Lane, Broughton.**

15. To approve the following payments/receipts

It was **resolved** to approve the following payments and receipts

Receipts

General Account

Persimmon – Jubilee donation	£500.00
National Lottery – Jubilee grant	£3028.00

CiL Account

Cil – October 21 – March 22	£313,047.12
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Payments

General Account

C. Worswick – Home Work Allow April /May& Postage	£66.49
Moore & Smalley – Payroll – Jan – March 22	£93.06
Ribblesdale Nursery – Oak tree	£192.00
Staff wages - April 22	£3160.01
HMRC – April 22	£835.35
Brisant Secure – keys for TBC	£58.50
PCC – Xmas tree lights Dec 2021	£1244.41
British Gas – Electric TBC – 05.03.22-05.04.22	£323.80
Greens Environmental – Portaloos for Jubilee	£432.00
L. Oldcorn – Bunting for Jubilee	£41.97
P. Heise – Lengthsman duties & expenses	£511.38
Chris Worswick –Bookkeeping TBC April 22	£375.00
AJG Insurance – annual policy	£2616.07

CiL Account

The date of the next meeting is 21st June 2022

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Chair