

BROUGHTON IN AMOUNDERNESS PARISH COUNCIL

Minutes of the **ANNUAL MEETING OF THE PARISH COUNCIL**

Held at Broughton & District Club, Broughton.

12th May 2015 directly after the Annual Parish Meeting

Present: Cllrs. Mrs. P. Hastings, Mrs. J. Pye and Mrs. L.J. Oldcorn.

In attendance – Mrs. C. Worswick – Clerk

Members of the public who wish to raise issues

There is a 15 minute opportunity before the meeting to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. If this allocated time overruns, they may contact the Clerk, who will place the item on the next agenda. **Matters requiring a Council decision or support must be included as a specific Agenda item.**

1. Election of Chair

It was resolved that Cllr Mrs. Pat Hastings be duly nominated and seconded to the role of chair for the next 12 months.

2. To receive the Chair's declaration of acceptance of office.

The Chair's declaration of acceptance of office was received by the Clerk.

3. Election of Vice-Chair.

It was resolved that Cllr. Mrs. Joan Pye be duly nominated and seconded to the role of vice chair for the next 12 months.

4. To receive Cllrs declarations of acceptance of office.

Cllr's declaration of acceptance of office forms were received by the Clerk.

5. Apologies for absence.

None.

6. Members of the Public who wish to raise issues–

The meeting will be adjourned at this point to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. **Matters requiring a Council decision or support must be included as a specific Agenda item.**

No items.

7. Declarations of Interests-

Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.

Nothing declared.

8. Confirm the minutes of the Parish Council meeting held on 24th March 2015- (already circulated)

The minutes of the Parish Council meeting held on 24th March 2015 were confirmed and signed as a true record.

9. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council. This is for information only.

PAC meeting

Cllr Hastings reported she had attended the PAC meeting. Discussion had taken place regarding construction vehicles going on to the Roseacre Wood site.

Further to our request to have Woodplumpton Lane/Newsham Hall Lane resurfaced, Woodplumpton PC do not consider it a problem. It is not on LCC's list for reconstruction at all.

3 Tier forums may disappear, it will depend on what model LCC adopt for local engagement. PAC meetings will probably remain. It was suggested that County and City Cllrs should be invited to PAC meetings if 3 tier forums fold.

Discussion also took place on LALC. Some parishes have had a marked increase in building and numbers on electoral roll have increased, which in turn has increased subscriptions. Some queried what LALC actually do and provide.

Conservation meeting

Cllr Hastings reported she had met with Diana Vaughan – Conservation Officer re Toll Bar Cottage. She is to come to our next meeting to report back.

Roseacre Wood Community Liaison Group

Cllr Oldcorn reported she had attended the above. Main discussion was on noise pollution. The next meeting is 21st May before the planning committee meeting.

Bypass planning enquiry

Cllr. Cartwright had attended the above and was confident that the Inspector would focus their report on the issue in hand and not on all the objections.

10. Items for consideration

i) Annual return and Statement of Assurance – y/e 31st March 2015

A copy of the financial statement had been circulated to members. The Clerk reported on the Councils financial position at the end of the above financial year and confirmed that the accounts had been audited by the internal auditor, prior to submission to the external auditor. The asset register was also explained.

Members then considered and **resolved** to approve Section 1(Statement of Accounts and Section 2(Annual Governance Statement) of the Annual Return. The appropriate documents were signed and will be forwarded to the External Auditors in due course.

- ii) **Flowertubs**
Cllrs considered the quotation for the flowertubs for the forthcoming year from Barton Grange for a total cost of £1,450.00 + VAT and resolved to accept it. Cllr Pye is to contact Barton Grange regarding the winter planting schemes.

- iii) **Co-option of new members**
After the recent election, the 3 nominations was less than the number of vacancies and consequently those nominated were therefore duly elected as unopposed Councillors. This leaves 4 vacancies on the Parish Council.

The co-option of new members is crucial to the Parish Council. It was **resolved** for the Clerk to contact the Electoral Office at PCC for relevant information. Local businesses and the school are to be contacted re vacancies. Cllr Hastings is to put together wording for the local Parish Churches newsletters. Parish boundaries were also discussed and this is to be confirmed.

- iv) **Post-bypass improvements**
Cllrs had circulated their ideas regarding improvements to the village. It was **resolved** for the Clerk to collate ideas together and forward on to LCC.

- v) **LCC – Public rights of way – Local delivery scheme 2015/16**
The above scheme and discussed and the merits of it, but it was resolved for the PC not to register at this time, until more Cllrs are recruited on. However, it was agreed to try to encourage parishioners to look at footpaths and report any issues.

- vi) **LCC – Changes to the disposal or construction and inert waste at the Household waste recycling centre**
Cllrs. considered the proposed changes to the above scheme. It was **resolved** for the leaflet to go on the noticeboard and website highlighting the changes.

- vii) **LALC – Spring Conference – 6th June 2015**
No one is able to attend the above, therefore it was **resolved** for the Clerk to request all notes of presentations, handouts from the day.

- viii) **LCC – Road traffic regulation Act 1984 – Various roads, Broughton – 20mph Speed limit**
Cllrs considered the above proposals as set out in a Public Notice and plan and **resolved** that they agree with the changes proposed..

- ix) **Insurance 2015/16**
The Clerk had reviewed the insurance policy and obtained a like for like quote from another company. It was **resolved** to remain with Zurich insurance for the forthcoming year at a cost of £850.76.

11. Action items for review

Broughton by-pass

This will be reviewed in due course.

Cuadrilla – Roseacre Wood site

Cllr Hastings reported that it may be put off until the junction at Bartle is built, or the traffic plan may go through as it is. LCC are looking at it in two parts i) fracking and ii) transport route. A decision has been deferred again until 6th June.

It was agreed for the chair to write to our local MP and County Cllr inviting them to discuss the situation given the fact that it has been referred back and our extreme concerns over the proposed transport route.

12. Planning applications received– To consider the following applications:

It was **resolved** not to object to the following applications:

06/2015/0221 – erection of two storey and first floor extension to side of dwelling, external alterations and replacement roof to existing sun lounge and raised patio area and steps to rear – **13 Highrigg Dr, Broughton.**

06/2015/0283 – outline planning application for erection of 1no. foodstore (Class A1) up to 2325sqm, units for Class A1 use up to 2140sqm, units for Class A1/A3/A5 use up to 465sqm, units for mixed Class A3/A5 use up to 400sqm, 1no. café (Class A3) up to 105sqm, 1no. public house (Class A4) up to 1050sqm, units for Class D1/D2 up to 700sqm, new vehicular access from Eastway with associated landscaping, public realm areas, parking and internal road layout (access only and all other matters reserved) – **Land North of Eastway, Fulwood, Preston.**

13. To consider and approve the Management accounts and bank reconciliation for m/e 30th April 2015

It was **resolved** to approve the management accounts and bank reconciliation for m/e 30th April 2015. The Clerk is to obtain the grasscutting rate from LCC asap.

14. To approve the following payments/receipts:

G. Parke-Hatton – Printing of leaflets	£40.00
A & N Business Computer Systems – Domain and hosting fee	£134.40
R. Bailey – Internal audit	£180.00
C. Worswick – salary April 2015	£320.19
HMRC – income tax April 2015	£80.04
Integrate – village tidying	£100.35
C. Worswick – internet & postage	£24.41
Zurich Insurance	£850.76

The date of the next meeting is 23rd June 2015 unless otherwise notified.

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Chair